Reporting Student Record for Special Education

**FY20 Data Conference
Classic Center, Athens GA
August 21-23, 2019
Carol Seay Ed.D, Part B Data Manager
Division for Special Education
Services and Supports
Georgia Department of Education**
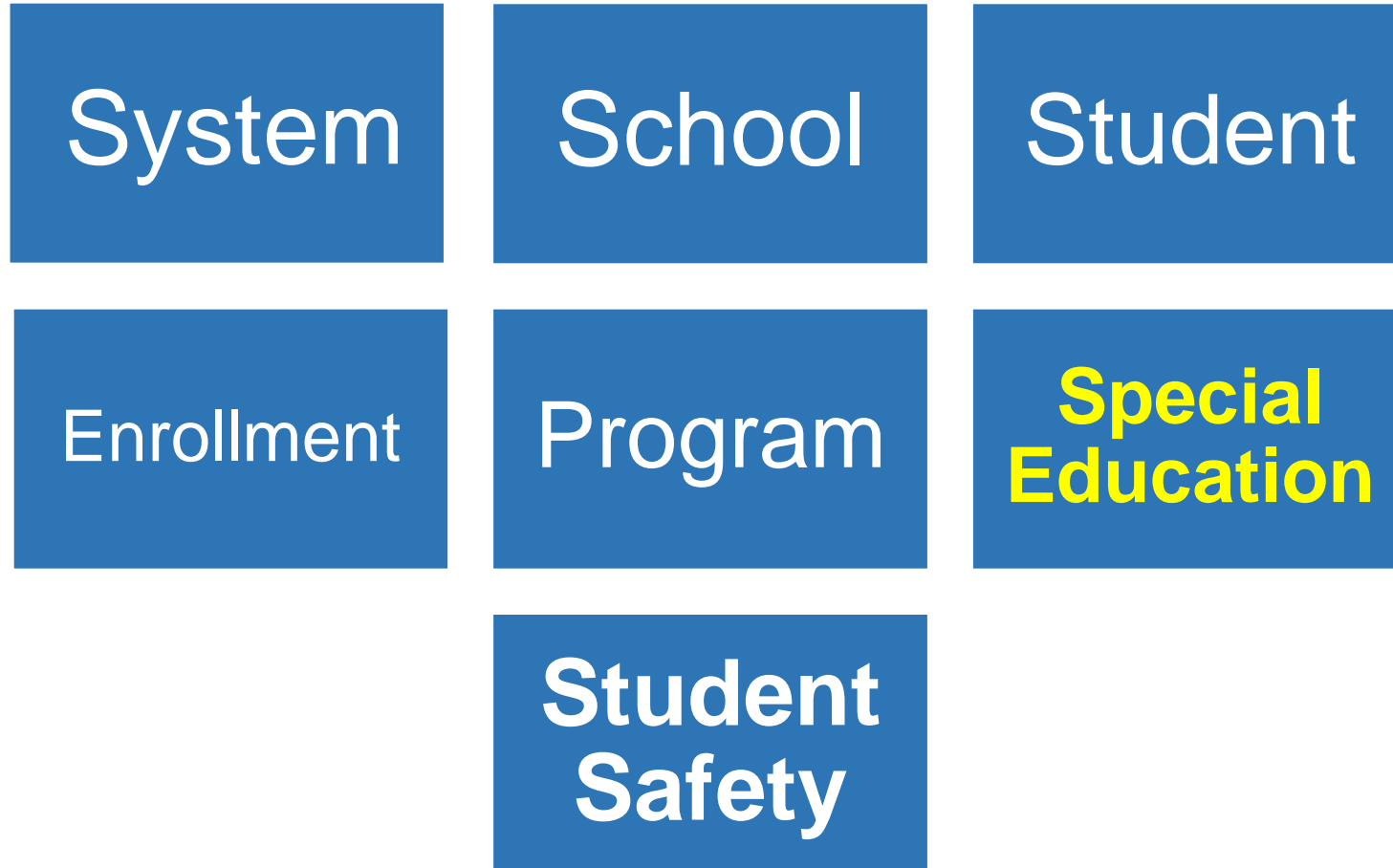
Priorities for 2019-2020

- **STUDENTS FIRST**
  - Specially Designed Instruction
  - IEP Services and Supports
  - Self Determination Skills
- **TEACHERS FIRST**
  - Equity
  - Efficacy
  - Excellence
- **LEADERS FIRST**
  - Intentional (Data-driven decision making)
  - Inclusive
- **FAMILIES FIRST**
  - Engaging and Effective Home-School Partnerships
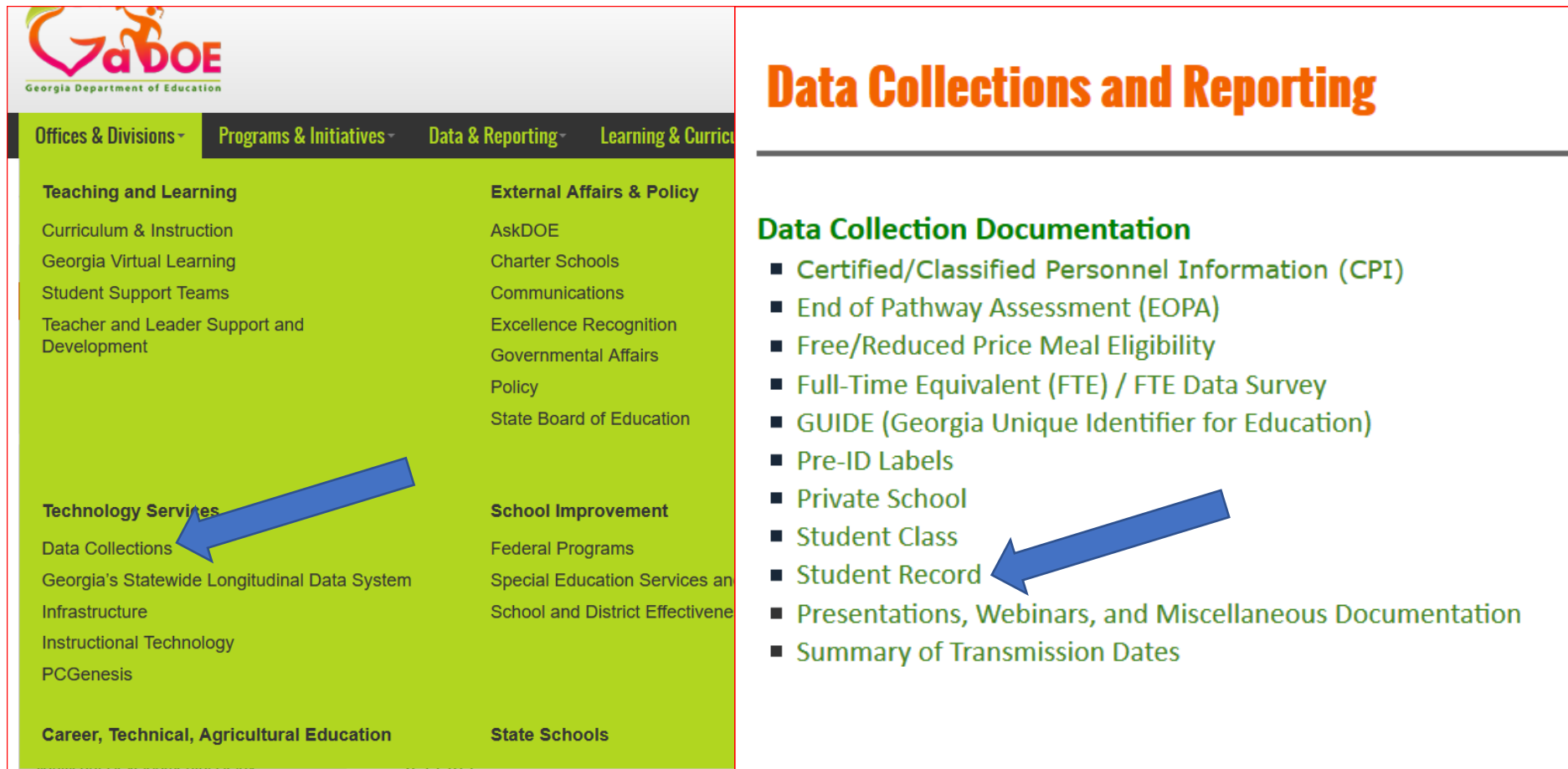
What is Student Record?

The Student Record collects data on the instructional services provided to students by the local school system throughout the regular school year.

The Student Record data collection is the single largest data collection process conducted by GADOE

Student Record:
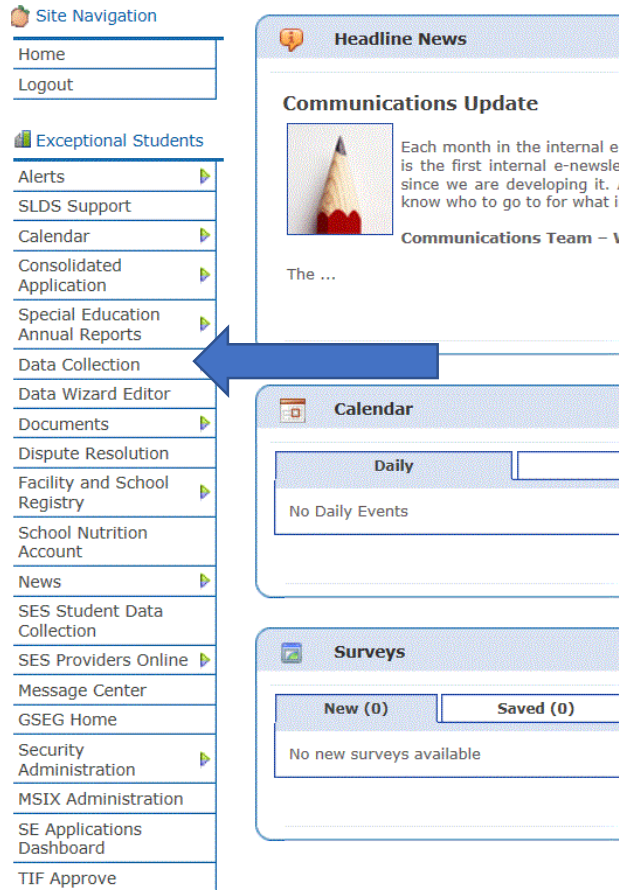# Cumulative Data for a School Year

System	School	Student
Enrollment	Program	**Special Education**
	Student Safety	

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Student Record Resources

Accessing SR

You must have a GADOE portal account and be provisioned to access the Student Record Application

Select Data Collection, Student Record, the current year and your district

FY20 Student Record Resources

Insert FY20 screen shot

These resources are in the portal SR application

...es provided to students by... the local school system throughout the regular school year. The Student Record data collection is the single largest data collection process conducted by GaDOE.

General Information

- Student Record Data Element Detail (Updated 8/7/2017)
- Special Education Guidelines
- Student Record Coordinators
- Student Record Transmission Deadlines

Related Information

- GNETS FAQ
- MOWR Institutions Codes
- Place of Birth Codes
- Reporting Online Courses
- Student Record Checklist (Sample Only)
- Student Support Teams (SST)

Prior year Student Record resources

Georgia Department of Education   **Student Record Application**

Stude...

Student Record Transmission Cycles

Transmission Cycles	Current Documentation
Student Record For 2017	• Enrollment Level File Layout
Student Record For 2016	• Program Level File Layout
Student Record For 2015	• School Level File Layout
Student Record For 2014	• Special Education Level Layout
Student Record For 2013	• Student Level File Layout
Student Record For 2012	• Student Safety File Layout
Student Record For 2011	• System Level File Layout
Student Record For 2010	
Student Record For 2009	
Student Record For 2008	

Student Record Signoff Deadline

The official STATE deadline is:
June 16, 2020

SR signoff is one of the data elements included when calculating **Timely and Accurate Data**

Student Record

Special Education Level File

Reporting Special Education Events

- Student Record (SR) requires that you report dates of special education events for each child reflecting the **referral** to special education/**eligibility process** and subsequent special education **service.**

- The process is sequential

- SR events/dates are sequential (almost)

    Understanding the special education process (and rules, requirements) will help you understand the Student Record reporting process

Special Education Events

Event 01

- Babies Can't Wait Transition Meeting Date

Event 02

- Initial Parent Consent for Evaluation- date PCE is received by any LEA personnel

Event 03

- Initial Evaluation – date evaluation was completed

Event 04

- Initial Eligibility Determination - date of the meeting

Event 05

- Initial IEP Meeting/BCW Transition – date of the meeting

Special Education Events

Event 06

- Initiation of Special Education Services; date services begin in GA

Event 07

- IEP Annual Review; date of the meeting

Event 08

- Reevaluation; report the date the reevaluation process is complete

Event 09

- Special Education Exit as No Longer Eligible – date of the meeting determining ineligibility

Event 10

- Parent Revocation of Consent – date parent revokes consent

Special Education Events

Event 11

- Student not Eligible for Initial Eligibility – date of the eligibility meeting determining not eligible

Event 12

- Parent Refused Initial Placement – date of the IEP meeting

Event 13

- Student Was Incorrectly Reported as SWD
  - LEA is required to submit documentation

NEW Events

Event 14

- Initial Parental Consent for Services – date the consent is received by any LEA personnel

Event 15

- Reevaluation Waiver: Parent and LEA agree that neither reevaluation or data review is required to continue eligibility

EVENT '14'

- Consent for the Initiation of Services
  - Not a new process; now reporting this as an event
  - Report the date the LEA receives the consent for services
  - For transfer students (from out of state)
    - If you have in your possession, the consent for services from another state, report that date as EVENT '14'. The event will be rejected, recover the event using the Rejection/recovery tool
    - If you do not have a consent for services, report the date you receive it from the parent, prior to initiating services in your LEA

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EVENT '15'

Waiver of Reevaluation

- IDEA requires that SWD be reevaluated every 3 years
- LEAs must convene a meeting and conduct a Data Review or obtain Consent for Evaluation and reevaluate the student

OR

- The parent and LEA may agree that the student remains eligible without a data review or a reevaluation
  - **THIS IS REPORTED AN EVENT '15'**

Who Reports Student Record?

- The school **where the events take place** is responsible for reporting the special education events

- If a student attends multiple schools in a year, **all schools report special education events if they occur at that school**

- Student and enrollment data are required so the school responsible for reporting these data may be correctly identified

Event Codes for
Initial Events '01'-'06', '14'

- Student referred to special education for the first time, placed in **Georgia**

- Report EVENT CODES:
  - '01' Babies Can't Wait Transition Meeting (if referred from BCW)
  - '02' Initial Consent for Evaluation
  - '03' Initial Evaluation Completed
  - '04' Initial Eligibility Determination
  - '05' Initial IEP
  - **'14' Date of Consent for Initiation of Services**
  - '06' Date services were initiated (if parent gave consent)

Report EVENT CODES for Initial Events '02'-'06':

A student was:

- reported as SWD in Prior Year

- returned to General Education as no longer eligible – EVENT CODE '09' was reported

- re-referred to Special Education
  - Report Initial Consent EVENT CODE '02'
  - Report Initial Evaluation EVENT CODE '03'
  - Report Initial Eligibility EVENT CODE'04'
  - Report Initial IEP EVENT CODE '05' (if determined to be eligible)
  - **Report Consent for Initiation of Services, EVENT CODE '14'**
  - Report Initiation of Services EVENT CODE '06' (if parent consents)
    - EVENT CODE '06' date is when services are initiated

Report EVENT CODES for Initial Events '02'-'06':

A student was:

- reported as SWD in Prior Year

- returned to General Education because parent revoked consent – EVENT CODE '10'was reported

- re-referred to Special Education
  - Report Initial Consent EVENT CODE '02'
  - Report Initial Evaluation EVENT CODE '03'
  - Report Initial Eligibility EVENT CODE'04'
  - Report Initial IEP EVENT CODE '05' (if determined to be eligible)
  - **Report Consent for Initiation of Services, EVENT CODE '14'**
  - Report Initiation of Services EVENT CODE '06' (if parent consents)
    - EVENT CODE '06' date is when services are initiated

Report Event Codes for Initial Events '02'-'06'

A student was:

- referred, evaluated and found in-eligible prior year (EVENT CODES '02', '03', '04', '11' were reported)

- re-referred to Special Education
  - Report Initial Consent EVENT CODE '02'
  - Report Initial Evaluation EVENT CODE '03'
  - Report Initial Eligibility EVENT CODE '04'
  - Report Initial IEP EVENT CODE '05' (if determined to be eligible)
  - **Report Consent for Initiation of Services, EVENT CODE '14'**
  - Report Initial Placement EVENT CODE '06' (if parent consents)
    - EVENT CODE '06' date is when services are initiated

Required Events for Students NEW to Special Education

- EVENT CODE '04' – Initial Eligibility Determination

- EVENT CODE '05' – Initial IEP Meeting

- EVENT CODE '14' – Consent for Initiation of Services

- EVENT CODE '06' – Initial IEP Placement – date the student **began receiving service**; never report a future date

Enter a Primary Area in your SIS only if you are reporting an EVENT CODE '14'

Why are '01' – '03' not underlined required?

For a student enrolling from out of state you may not have the consent ('02') or the evaluation report ('03')

Reporting Primary Area

Eligibility	Primary Area Code	Eligibility	Primary Area Code
Mild Intellectual Disability	P	Other Health Impairment	Y
Moderate Intellectual Disability	Q	Visual Impairment	Z
Severe Intellectual Disability	R	Blind	1
Profound intellectual Disability	S	Deaf and Blind	2
Emotional Behavior Disorder	T	Speech/Language Impairment	3
Specific Learning Disability	U	Autism	6
Orthopedic Impairment	V	Traumatic Brain Injury	7
Hearing Impairment	W	Significant Developmental Delay	8
Deaf	X		

Primary Area in Student Record indicates that the student is a Student with a Disability

When do you report a Primary Area?

A student is a SWD when **a parent gives consent for services (EVENT '14')**

NEW for FY20!

- Do not report a Primary Area until the date of EVENT CODE '14' when consent is received by the LEA

- For reporting purposes a student is not a SWD when he/she is made eligible, but when Parental Consent for Initiation of Services is received by the LEA

When to Report Primary Area for Exiters (revised 5-16-19)

	Students who exited special education in the prior fiscal year	Students who exit special education after prior year SR sign off BEFORE July 1	Students who exit special education after prior year SR sign off AFTER July 1 prior to FTE1	Students who exit special education after FTE1 but prior to FTE3	Students who exit Special Education after FTE3 and before Student Record sign-off
Report Type	R	R	R	R	n/a
In SIS, Report Primary Area?	NO	NO	YES*	YES*	YES*
PA Extracted & Reported in FTE1?	NO	NO	NO	YES	n/a
PA Extracted & Reported in FTE3?	NO	NO	NO	NO	n/a
PA Reported in SR?	NO	NO	YES	YES	YES
Report Exit EVENT '09' OR '10'	In SR	In FTE1	In FTE1	In SR	In SR

* remove PA from your SIS after SR sign-off in June

General Education Students in Special Education Record

A special education record may be submitted for _general education students_, but may only contain events for the following:

- EVENT '01' Babies Can't Wait Notification

- EVENT '02' Parent Consent to Evaluation

- EVENT '03' Initial Evaluation

- EVENT '04' Initial Eligibility Determination

- EVENT '05' Initial IEP Meeting

- EVENT '11' Student not eligible

- EVENT '12' Parent refused to provide Consent for Services

Do _not_ report a Primary Area

Students Exiting Special Education

EVENT CODE '09'

- **'09':** Exit code when a student is _no longer eligible_ for special education services and reflects the **last date of service and the same date as EVENT CODE '08'**

- If a student with a disability _withdraws_ and also reports a Special Education _exit_ **EVENT CODE '09'**, the withdrawal date must be after the event date reported for exit EVENT CODE '09'

Remember: students must be evaluated prior to be determined in-eligible.
"Evaluated in…evaluated out"

EVENT CODE '10'

- **'10':** Exit EVENT CODE when parent *revokes consent* for special education services; reflects the **last date of services**

- If a Student with a Disability withdraws and also reports a Special Education Exit EVENT CODE '10', the **withdrawal date must be after the event date** reported for exit EVENT CODE '10'.

Provision of Prior Written Notice

- Provision of Prior Written Notice (PWN):
  - required before services can be discontinued
  - must occur in a timely manner
- **Information for the parent of changes and services that will be eliminated** (these services may include; special transportation, other related services, service and benefits from other public and private programs, testing accommodations, provision of assistive technology, considerations for high school students of the impact on graduation requirements or diploma options)

PWN for Revocation of Consent

- An explanation of why the action is occurring

- A description of each piece or source of data, evaluations, records, assessment and/or reports supporting recommendations for the student to continue to receive or withdraw from services

- A statement that the parent will be giving up the procedural safeguards available under IDEA and a list of sources for parents to contact for information about IDEA Part B

- A description of other factors relevant to the situation. In addition, the PWN must be in the description of other options that were considered for student and why those options were rejected by the IEP team

- Must be in understandable language and in the native language of the parent

- Provision of procedural safeguards

EVENT CODE '12'

- **'12':** Parent to refused to provide consent for initial of services
  - Consent for evaluation received (report EVENT CODE '02')
  - Evaluation completed (report EVENT CODE '03')
  - Student made eligible (report EVENT CODE '04')
  - Student has an IEP (report EVENT CODE '05')
  - Parent does not give consent (**do not report EVENT CODE '14'**)
  - Student does not receive services (**do not report EVENT CODE '06'**)

> Note: if a parent indicates after eligibility that they will not consent to services, an IEP is not required

- Report: EVENT CODES '02', '03', '04', '05', '12'

If the parents change their mind (soon after refusal):

- Convene a new Initial IEP

- Report another EVENT '05', an EVENT '14' when consent is obtained and an EVENT '06' when services are initiated

Student's Special Education History if parent grants consent after a refusal:
'02', '03', '04', '05', '12', '05', '14', '06'

Revocation of Consent for Evaluation

Scenario: Parent provides consent for evaluation and revokes the consent **prior to completion** of the evaluation

- The law is silent on revocation of consent for evaluation
- GADOE guidance:
  - Honor the parent's request to cease evaluation
  - Do not report EVENT CODE '02' event for Student Record
  - Document that the consent had been obtained and was subsequently revoked

Parent/Student Present at Conference

- Student Present at IEP Meeting
  - 'Y' or 'N' for EVENT CODES '05' and '07'
  - Can be reported for all students
  - Required for 9th -12th grade or 16 years or older

- Parent Present at IEP Meeting
  - 'Y' or 'N' for EVENT CODES '05' and '07'

Reporting Events for Students who Transfer Within Georgia

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SWD Transfers into Your District

You may obtain information about transfer students from these sources:

- Student Record
  - Individual Student Record
  - Special Education History by GTID
  - E872 in Student Record
- State Longitudinal Data System
  - Student Profile
- E799 in FTE1 of FTE3
- GO-IEP (Georgia Online IEP)
- GUIDE

SR Student Level Record E872

Look for this error in your Error Report
- E872: Student reported with **PRIMARY AREA** and no exit event **last** school year, but student not reported with **PRIMARY AREA** this school year

- Students listed in this report were reported as SWD in a previous LEA
  - Determine if student has exited special education, has an eligibility, IEP, or received services in previous LEA

SLDS

FTE Error E799

Look at FTE Error Report E799

- Special Education student reported in SR and did not exit program, but **REPORT TYPE** = 'R' in FTE

- Students reported with this error were reported as a SWD the previous year in SR
  - Determine if student has exited special education, has an eligibility, IEP, received services in previous LEA

GO-IEP

- IEP software product available to all GA districts
- Prior history pulls automatically into student file
- Student Record upload available in GO-IEP
- Edits in GO-IEP are consistent with SR requirements

GUIDE

Access to GUIDE:

- Organization Roles
  - Special Education Directors
  - Special Education Staff

- Application Roles
  - GUIDE – District Other Users

Look at these reports
  - Claimed in Date – Includes Primary Area
  - Special Education History

Scenario: Student transfers to your district and was reported exited in the previous district but didn't really exit Special Education (has a current IEP and Eligibility)

Current district attempts to report an annual IEP review (EVENT CODE '07') and finds that the student has been exited.

- You are certain that the student is still eligible under IDEA

- You have verified that the student was reported as exited in error by the previous district

  - Continue to report the student with a Primary Area

  - Report EVENT CODE '07', Annual Review

  - You will get an error – request relief; relief will be granted with adequate explanation

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Scenario: Student transfers to your district with overdue GA eligibility and IEP

Process: *Follow the Reevaluation Process*

- Convene a reevaluation meeting, review information and data*, determine whether the student remains eligible, or obtain consent to reevaluate if appropriate
  - Report EVENT CODE '08' – Reevaluation, **only if student remains eligible without formal reevaluation**
- Convene an IEP meeting and develop an IEP
  - Report EVENT CODE '07' – IEP Annual Review
- After evaluation, if evaluation was conducted, re-convene a reevaluation eligibility meeting; Report EVENT CODE '08'
  - You may also reconvene the IEP team for annual review – EVENT CODE '07' (or you may amend the IEP)

*Reevaluation Data Review

Scenario: Student enrolls in your district <u>with GA Special Education events</u>, but has been in a private or home school not receiving service

Process: *Follow the Reevaluation Process*

- Convene a reevaluation meeting, review information and data*, determine whether the student remains eligible, or obtain consent to reevaluate if appropriate
  - Report EVENT CODE '08' – Reevaluation, **only if student remains eligible without formal reevaluation**
- Convene an IEP meeting and develop an IEP
  - Report EVENT CODE '07' – IEP Annual Review
- After evaluation, if evaluation was conducted, re-convene a reevaluation eligibility meeting; Report EVENT CODE '08'
  - Convene an IEP meeting to develop an IEP based on new information if necessary – EVENT CODE '07' (or you may amend the IEP)

*Reevaluation Data review

Scenario: Student enrolls in your district with GA events, but has been in a private or home school not receiving service (cont.)

- If you reevaluated the student, convened an eligibility meeting and
  - The student is not eligible, report an EVENT CODE '09'

Scenario: Student enrolls with overdue GA eligibility and IEP (not exited) and parent does not want services

Student's SR history looks like this:

EVENT '02'

EVENT '03'

EVENT '04'

EVENT '05'

EVENT '06'

EVENT '07' (over 1 year old)

EVENT '08' (over 3 years old)

Convene a meeting to discuss with the parent the implications of revocation of services; provide PWN

Parent must provide revocation in writing

- Report EVENT '10'
  - Parent Revocation of Services

Scenario: Student enrolls, and parent informs LEA that the student is a SWD, no paperwork

Attempt to contact the previous district immediately

Look in SLDS for information regarding SWD status

Look at SR history for SWD status

This may be a case by case situation based on the information/ history you discover
Contact the GADOE for guidance

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Reporting Events for Students Transferring from Out of State

New Guidance

A student's eligibility does not expire

- The law requires that a SWD be _reevaluated_ every 3 years
  - Read and understand *the Reevaluation Process in Georgia's Implementation Manual*

- Implications: When a student moves in from out of state with an eligibility under IDEA, services must be provided
  - The LEA must determine if reevaluation is required based on many factors including the last date of evaluation/reevaluation

Reporting Transfers

Important to remember:

- The LEA always has the obligation to provide services to students enrolling from out of state without delay

Special Education Events for Transfer Students

Report events as initial events for students who are SWD for the first time in Georgia

Example:

A student transfers from FL, eligible as a SWD and has a current IEP from FL

Report:

EVENT CODE '04': Report the date of the most recent FL eligibility

EVENT CODE '05': Report the date of the most recent FL IEP

EVENT CODE '14': Report the date the LEA receives consent for services OR the date consent was obtained in FL (you must have the consent)

EVENT CODE '06': Report the date services **begin in Georgia**

Scenario: Student Enrolls with Eligibility and <u>Current</u> IEP

- Your LEA accepts eligibility* and IEP
- Report:
  - EVENT CODE '04' date from out of state – most recent eligibility date
    - This event will be rejected as it "occurred outside of enrollment in your district"
      - Recover the event into the student's Special Education history in SR (Rejection/recovery)
  - EVENT CODE '05' date from out of state – most recent IEP date
    - This event will be rejected as it "occurred outside of enrollment in your district"
      - Recover the event into the student's Special Education history in SR (Rejection/recovery)
  - EVENT CODE '14'
    - Date your LEA obtains consent
    - Date of consent from previous state
  - Report an EVENT CODE '06' date on the day you initiate services in GA
  Your SR dates may be out of order

*determine the date of the student's most recent evaluation, consider reevaluation

Scenario: Student Enrolls with Eligibility and IEP <u>Current</u>

- Your LEA accepts the eligibility* but not the IEP
- Report EVENT CODE '04' from out of state
  - This event will be rejected as it "occurred outside of enrollment in your district"
    - Recover the event into the student's Special Education History in SR (Rejection/recovery)
- Convene an IEP meeting
  - Report this meeting date as EVENT CODE '05' – Initial IEP
  - The IEP must be convened immediately
  - If the LEA begins services prior to convening an IEP, the LEA has accepted the IEP and the date from the previous state should be reported
- Report EVENT CODE '14'
  - Date your LEA obtains consent
  - Date of consent from previous state
- Report EVENT CODE '06' the date you initiate services in GA

*determine the date of the student's most recent evaluation, consider reevaluation

Scenario: Student Enrolls with Overdue Eligibility and IEP

No Record of Student <u>Exiting</u> Special Education

- Do you have to serve the student? YES!

- Convene a reevaluation meeting, review data and information in the eligibility, obtain consent to evaluate if necessary: *See the Reevaluation Process in Georgia's Implementation Manual*
  - REPORT '04' (date of most recent eligibility from out of state)
    - This event will be rejected as it occurred outside of enrollment and in a prior SY.
    - Recover the event using the Rejection/Recovery Tool

- Convene an IEP meeting immediately, develop and implement the IEP
  - Report EVENT CODE '05' (Initial IEP in Georgia)
  - Report EVENT CODE '14' (Consent for Initiation of Services)
  - Report EVENT CODE '06' (First day of services in Georgia)

Continued

Scenario: Student Enrolls with Overdue Eligibility and IEP

- After the reevaluation, if requested, re-convene a reevaluation eligibility meeting
  - Report EVENT CODE '08', Reevaluation (reevaluation process has been completed)
- Reconvene an IEP meeting if necessary, based on new information
  - Report EVENT CODE '07', Annual Review IEP
  - If the Initial Georgia IEP is just amended after the reevaluation, do not report EVENT CODE '07'

Scenario: Student Enrolls with Overdue Eligibility and IEP

…if a parent refuses to provide consent to administer additional assessments as part of the reevaluation process,

- the LEA may decide to discontinue the provision of special education services and supports to the child,
- if the LEA believes based on a review of existing evaluation data, that the child does not continue to have a disability or does not continue to need special education and related services

- No Special Education SR Events will be reported for this student
- No Primary Area will be reported for this student

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Scenario: Student enrolls, and parent informs the LEA that the student is a SWD, no paperwork

Attempt to contact the previous district/state immediately

- Using information received via phone call verifying SWD status and services
  - Convene a reevaluation meeting, based on any information you may have, and obtain consent for evaluation
    - Report EVENT CODE '04'
    - Report Primary Area code based on what you believe it to be based on information from out of state
  - Convene an IEP meeting, develop and implement an IEP
    - Report EVENT CODE '05'
  - Obtain Consent, report EVENT CODE '14'
  - Initiate services: Report EVENT CODE '06'

Scenario: Student enrolls, and parent informs the LEA that the student is a SWD, no paperwork

Although this is not an initial evaluation:

- Complete reevaluation within 60 days

- Complete the eligibility within a reasonable time thereafter
  - Report EVENT CODE '08'

If necessary, convene an IEP review to reflect updated information from the reevaluation.

- Report EVENT CODE '07'

- IEP may be amended, if you amend the IEP, do not report EVENT CODE '07'

Scenario: Student has never attended school or never received IDEA services

Example: student enrolls from another country with obvious disability; clear to school staff that the student cannot attend regular classes

Convene a 504 meeting:

- Use information available (from parent) to determine 504 eligibility and create a 504 plan
  - Provide appropriate services under the 504 plan
- Obtain Consent to Evaluate from parent (report '02')
- Evaluate the child (report '03') and determine IDEA eligibility (report '04')
- Convene an IEP meeting (report '05') and offer FAPE
- Initiate services (report ('06') if parent consents

60 day timeline applies

Student Record Reports

Access in the SR portal application
- *SR Reports Menu*
- *Report List*
- *Special Education Website, Data Collection and Reporting, Data Conference, Documents, Tolls and Templates, FY20 SR Report Descriptions*

Relevant Reports

- Special Education Reports
- Student Safety Reports
- Enrollment Reports

- Student Reports
- Program Reports
- Error Reports

Go To the Main Menu	**Reports Menu**

System Reports
School Reports
Student Reports
Enrollment Reports
Course Reports
Program Reports
Special Education Reports
Student Safety Reports

Error Reports
Download Errors
Comparison Warning Report

Enrollment History
CCRPI-Related Reports
Sign-Off Report

Special Education Level Reports

SR Reports : Student Safety Level Reports

Student Safety Level Reports

- DIS010 System Totals By Incident Type
- DIS030 System Totals By Incident Counts
- DIS050 System Totals By Action/Auxillary
- DIS070 Discipline Comparison Report
- DIS090 Continuation of Services Report
- DIS092 Possible Duplicated Student Safety Records
- DIS095 OSS Greater Than 10 Days w/o Services
- SRDISCALL Print ALL Summary Reports

- DIS020 System Totals By Discipline Action
- DIS040 System Totals By Context and Location
- DIS060 Student Safety Level Transmission Verification Report
- DIS080 Student Safety EVENT Summary Report
- DIS091 Suspensions with Same Date and Days (W863)
- DIS093 In-Out School Suspensions Less Than One Day
- DIS097 SWD System Totals by Discipline Action

Enrollment Level Reports

Enrollment Level Reports

ENR001 Dropouts Who Are Active in Another System

ENR002 Active Students Reported as Dropouts in Another System

ENR003 Transfers Among Georgia Public Schools

ENR019A Withdrawal Reason Report

ENR019B Drop-Out Reason Report

ENR021 Student Attendance Report

ENR022 School Entry Reason Report

ENR023a Absences 10 % or Greater by Student

ENR024a Absences 10% or Greater by School and Grade

ENR035Sa Student Enrollment Greater than 180 days Summary(Within the Districts)

ENR035Ta Student Enrollment Greater than 190 days Summary between Districts

ENR036 Students With E2567 With GTID Claim

ENR037 Deceased Students

SRENRALL Print ALL Summary Reports

Who is Dropping Out and Why? ENR019b

Georgia Department of Education

Student Record Data Collection System (FY2018)

Back to Enrollment Report Menu   click here to print

Drop-Out Reason Report (ENR019B)

...ounty

School Name

Click on the link and see the Primary Area to identify SWD

Drop-Out Reason Report (ENR019B)

| School | Grade Range | Withdrawal Code | | | | | | | | | | | Total Drop Outs |
		B	E	F	I	L	M	O	P	R	S	U	
	02-05	0	0	0	0	0	0	0	0	0	0	48	48
	PK-05	0	0	0	0	0	0	0	0	0	0	5	5
	09-12	0	0	0	0	0	0	0	0	11	0	20	31
	PK-05	0	0	0	0	0	0						7
	PK-05	0	0	0	0	0	0						4
	06-08	0	0	0	0	0	0						3
	PK-05	0	0	0	0	0	0						5
	06-08	0	0	0	0	0	0						2
	PK-05	0	0	0	0	0	0						2
	PK-05	0	0	0	0	0	0	0	0	0	0	1	1
	03-05	0	0	0	0	0	0	0	0	0	0	1	1
	PK-05	0	0	0	0	0	0	0	0	0	0	57	57
	PK-05	0	0	0	0	0	0	0	0	0	0	1	1
	PK-05	0	0	0	0	0	0	0	0	0	0	18	18
	PK-05	0	0	0	0	0	0	0	0	0	0	22	22
	PK-05	0	0	0	0	0	0	0	0	0	0	4	4
	09-12	0	0	2	0	1	0	3	0	54	0	53	113
	06-08	0	0	0	0	0	0	0	0	12	0	13	25
	PK-05	0	0	0	0	0	0	0	0	1	0	4	5
	PK-05	0	0	0	0	0	0	0	0	0	0	27	27
	PK-05	0	0	0	0	0	0	0	0	0	0	14	14
	PK-05	0	0	0	0	0	0	0	0	0	0	8	8
	PK-05	0	0	0	0	0	0	0	0	5	1	3	9
	06-08	0	0	0	0	0	0	0	0	0	0	38	38

ENR019b

Download To Excel

Drop-Out Student Detail

Gender	Grade Level	Age	Hispanic	Race	Primary Area	Withdrawal Code	Withdrawal Date
F	10	16	N	White		R-Removed for Lack of Attendance	01/10/2018
F	11	16	N	White		R-Removed for Lack of Attendance	08/16/2017
M	09	15	Y	White	U-Specific Learning Disability	R-Removed for Lack of Attendance	10/31/2017
M	12	17	N	Black	T-Emotional / Behavioral Disorder	U-Unknown	04/30/2018
M	10	18	Y	Pacific Islander		U-Unknown	12/20/2017
M	09	17	N	Black	Y-Other Health Impairment	U-Unknown	01/16/2018
F	10	17	N	Black	T-Emotional / Behavioral Disorder	U-Unknown	08/15/2017
M	09	18	Y	Indian	U-Specific Learning Disability	U-Unknown	03/21/2018
M	09	16	N	Black		U-Unknown	12/20/2017
M	09	15	N	Black		R-Removed for Lack of Attendance	10/26/2017
M	11	17	N	Asian		R-Removed for Lack of Attendance	02/01/2018
M	10	18	N	Black	U-Specific Learning Disability	U-Unknown	02/07/2018
M	09	15	N	Black		R-Removed for Lack of Attendance	04/19/2018
M	12	17	N	White		U-Unknown	10/18/2017
M	10	16	Y	Indian		U-Unknown	11/08/2017
F	12	17	Y	White		R-Removed for Lack of Attendance	03/02/2018
F	09	16	Y	Indian		O-Adult Education / Post Secondary	11/10/2017
M	10	17	N	Black		R-Removed for Lack of Attendance	04/27/2018
M	09	14	N	White		R-Removed for Lack of Attendance	03/28/2018
F	09	16	N	Black		O-Adult Education / Post Secondary	10/23/2017
M	10	18	Y	White		R-Removed for Lack of Attendance	12/20/2017
M	11	17	N	Black		U-Unknown	11/02/2017

Student Level Reports

SR057B
Check this before sign-off!

2017-2018 Graduates School Summary				
School Name	Total Graduates	Total High School Certificates	Total Special Education Diplomas	Total General Diplomas
	454	0	1	453
	615	0	1	614
	1	0	0	1
	480	0	0	480
	598	0	2	596
	331	0	0	331
	530	0	5	525
	545	0	2	543
	530	0	1	529
	635	0	1	634
	405	0	0	405
	518	0	2	516
	470	0	1	469
	438	0	1	437
	395	0	2	393
	648	0	0	648
	427	0	0	427
	8,020	0	19	8,001

Student Level Data with Primary Area

8/1

Who Graduated? Check the Names

SR057C Transmission on 06/11/2018 09:56:49 am Signed off
eorgia Department of Education
tudent Record Data Collection System (FY2018)

Back to Student Report Menu

click here to print

Graduate Diploma Information(SR057C)
633-Cobb County, 0192-Harrison High School (Grade Range: 09-12)

Download To Excel

ack to School Level Data

Look at the Primary Area
PA = SWD
Check the Diploma Type

		2017-2018 Graduates Detail Data						
GTId	Student Name	Gender	Grade Level	Age	Hispanic	Race	Primary Area	Diploma Type
	Student Names	M	12	17	N	Indian		General
		M	12	17	N	Black		General
		M	12	17	N	White		General
		M	12	17	N	White	6-Autism	General
		F	12	17	N	White		General
		F	12	17	N	White		General
		M	12	17	N	Black		General
		M	12	18	N	White		General
		F	12	17	N	White	Y-Other Health Impairment	General
		F	12	17	N	White		General
		M	12	17	Y	Asian		General
		M	12	17	N	White		General
		M	12	17	N	Black		General
		F	12	17	N	Multi Racial		General
		M	12	17	N	White	6-Autism	General
		F	12	17	N	White		General
		F	12	18	Y	White	Y-Other Health Impairment	General
		F	12	17	N	Black		General
		M	12	17	N	White		General
		M	12	17	N	White		General
		M	12	18	N	White		General
		F	12	17	N	Black		General
		F	12	17	N	White		General
		M	12	17	N	Multi Racial		General
		M	12	18	N	White	U-Specific Learning Disability	General

8/1

Reporting Graduates

WITHDRAWAL REASON = 'G' Report:
- 'S' - Special Education
- 'A' - Certificate of Performance
- 'G' - General Diploma

- If a student exits with a withdrawal reason of 'G' (graduated) a diploma type must be reported

- Please note:
  - 'A' is not a true graduate or diploma type, use caution when reporting students who exit High School
  - 'S' is not a true graduate, although not counted as a dropout, a student who exits with an 'S' diploma type is not counted as a High School graduate

SR Errors and Warnings

Special Education Level Layout: Edits

Student Record Transmission Cycles

Transmission Cycles	Current Documentation
Student Record For 2019	• Address Level File Layout
Student Record For 2018	• Enrollment Level File Layout
Student Record For 2017	• Program Level File Layout
Student Record For 2016	• School Level File Layout
Student Record For 2015	• Special Education Level Layout
Student Record For 2014	• Student Level File Layout
Student Record For 2013	• Student Safety File Layout
Student Record For 2012	• System Level File Layout
Student Record For 2011	
Student Record For 2010	

8/1

Special Education Edits

FY2019 Student Record - SPECIAL EDUCATION Level File Layout

Special Education Level Record Layout (G01)

Special Education-level data elements - Information maintained at each school for each student having Special Education activity. For students with a Special Education Primary Area of Exceptionality in their Student record, these records will detail specific Special Education activities. A student can have multiple records for different events within the same school and fiscal year.

Element ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits
								Special Education Level Record Layout (G01)	
SPE001	G001	**FISCAL YEAR**	A	yyyy	4	1	4	Fiscal year of record.	E010 - FISCAL YEAR not valid. FISCAL YEAR must be the current valid FISCAL YEAR.
SPE002	G002	**PERIOD**	A	x	1	5	5	Reporting period of record.	E021 - Always equal to '1'.
SPE003	G003	**SYSTEM CODE**	A	XXX	3	6	8	School System Code.	E040 - Must be an active system code in the Facilities Database in the range 601-799.
SPE004	G004	**SCHOOL CODE**	A	xxxx	4	9	12	Number that identifies a school within a system.	E050 - SCHOOL CODE is missing or not valid for this system. Refer to the *Facilities Database*.
SPE005	G005	Filler	X	xxxxxxxxx	9	13	21		
SPE006	G006	**RECORD TYPE**	A	xxx	3	22	24	ID of record layout.	E825 - Equals 'G01' for Special Education Level Record Layout.
SPE007	G007	**EVENT CODE**	A	xx	2	25	26	Definition of *new special education student:* No previous 06–08 events or the last event reported was an exit. **Event 13** Should only be used to correct the misreporting of a student as SWD in a PRIOR year. It is not intended to be used for misreporting in the current school year. Current SWD data incorrectly reported should be deleted. **This event will require comments before signoff.**	E594 - Must be one of the following codes: '01' - Babies Can't Wait Notification '02' - Parent Consent to Evaluation '03' - Initial Evaluation '04' - Initial Eligibility Determination '05' - Initial IEP Meeting '06' - Initial IEP Placement/Transition Service Begin '07' - IEP Annual Review '08' - Re-Eligibility Determination '09' - Special Education Exit '10' - Parent Revoked Consent '11' - Student Not Eligible for Initial Placement '12' - Parent Refused Initial Placement '13' - District Verified That Student Was Incorrectly Reported as SWD in a Prior Year

Errors; Edits

Edits regarding SWD also in:

- Student Level File

- Program Level File

- Enrollment Level File

Error Report

Reports Menu

Go To the Main Menu

System Reports
School Reports
Student Reports
Enrollment Reports
Program Reports
Special Education Reports
Student Safety Reports
Address Reports

Error Reports
Download Errors
Comparison Warning Report
Enrollment History
CCRPI-Related Reports
Sign-Off Report

Live link when SR is open

Errors and Warnings
(available after the first SR upload)

			FTE			SR
E578	WITHDRAWAL DATE; EVENT DATE	Special Education student reported as withdrawn. The WITHDRAWAL DATE must be after the EVENT DATE reported for EVENT CODE = '09' or '10'.	✓			
E5788	EVENT DATE	EVENT DATE must be within the last fiscal year OR in the current fiscal year and prior to the current FTE count date.	✓			
E579	EVENT CODE	New special education students must report events for Initial Eligibility Determination (04), Initial IEP Meeting (05), and Initial IEP Placement (06). Please check Special Tools/SE076a - Special Ed Reject Report for possible rejected records (Codes R01, R03, and R05).				✓
E5799	EVENT DATE	EVENT CODE is BLANK, the EVENT DATE must be BLANK.	✓			
E580	EVENT CODE	NO LONGER VALID: The following event is not valid for a new special education student: Re-Eligibility Determination (08).				✓
E5801	EVENT CODE	New placement events (range 01-06) were reported for a student, but no exit event was reported, or the new event dates are prior to the exit event.				✓
E5802	PRIMARY AREA	A PRIMARY AREA is reported for the student, but no special education events have been reported in the current Student Record collection. See report SE060 on Special Ed Report Menu.				✓
E5803	SPECIAL ED ENVIRONMENT; PRIMARY AREA	SPECIAL ED ENVIRONMENT is required when PRIMARY AREA is not null.				
E5804	EVENT DATE, SCHOOL ENTRY DATE, WITHDRAWAL DATE	EVENT DATE reported is not within the enrollment period for this student.				✓

This document is very large; use **Ctrl F** (find function) to locate the error or warning in question

Error	Data Element	Description
E022	STUDENT ID	Student was reported in FTE-1 with ALL IEP = "S" (Service Plan/private or home schooled) or "N" (not served and private/home schooled), therefore should not be reported in Student Record.
E036	STUDENT ID	Enrollment record required if special education record reported. Student not enrolled at time of Special Education event.
E088	EVENT CODE	A student level record was found for this student with a PRIMARY AREA. At least one Special Education Record is required for EVENT CODE '05' (Initial IEP Meeting) or EVENT CODE '07' (IEP Annual Review).
E159	GAA; PRIMARY AREA	GAA = 'Y', a PRIMARY AREA is required.
E188	ALTERNATE MATH SEQUENCE	Student reported with a PRIMARY AREA and in GRADE LEVEL '10' - '12', but ALTERNATIVE MATH SEQUENCE is not "Y" or "N".
E189	ALTERNATE MATH SEQUENCE	Student does not have a PRIMARY AREA, or Student is not in GRADE LEVEL '10' - '12'. ALTERNATIVE MATH SEQUENCE must be blank.
E3112	PRIMARY AREA	Student reporting a PRIMARY AREA but student exited program in a previous school year and has no record of re-entering program.
E3214	PRIMARY AREA; WITHDRAWAL REASON	PRIMARY AREA is not null, and student reported with WITHDRAWAL REASON = 'G' in prior FISCAL YEAR.

Error	Data Element	Description
E413	ALTERNATIVE SCHOOL NUMBER	Where PROGRAM TYPE = '02', ALTERNATIVE SCHOOL NUMBER must be a valid GNETS program number in Facilities. Please look at your district, in Facilities, to verify the GNETS program number.
E563	PRIMARY AREA; SCHOOL CODE	Schools must report Special Education students if reported Special Education students in FTE-1. See SR071 FTE/SR Exceptions Report for list of FTE school/students now causing E563 in Student Record.
E579	EVENT CODE	New special education students must report events for Initial Eligibility Determination (04), Initial IEP Meeting (05), Parental Consent for Initiation of Services (14), and Initiation of IEP Services (06). Please check Special Tools/SE076a - Special Ed Reject Report for possible rejected records (Codes R01, R03, and R05).
E5801	EVENT CODE	New placement events (range 01-06, 14) were reported for a student, but no exit event was reported, or the new event dates are prior to the exit event.
E5802	PRIMARY AREA	A PRIMARY AREA is reported for the student, but no special education events have been reported in the current Student Record collection. See report SE060 on Special Ed Report Menu.
E5804	EVENT DATE, SCHOOL ENTRY DATE, WITHDRAWAL DATE	EVENT DATE reported is not within the enrollment period for this student.
E589	EVENT CODE	If EVENT CODE = '06' - '10', '14', the student must have a PRIMARY AREA reported. EXCEPTION: If the date for events '09' or 10' is from a prior school year, then no PRIMARY AREA is reported.
E5943	EVENT CODE; EVENT DATE	The EVENT DATE for EVENT CODE '11' must be the same date as EVENT CODE '04.'

Error	Data Element	Description
E5944	EVENT CODE; EVENT DATE	The EVENT DATE for EVENT CODE '12' must be the same date or later than the date of EVENT CODE '05.'
E5945	EVENT CODE	When EVENT CODE '11' is reported, the following EVENT CODEs are invalid: 05, 06, 07, 08, 09, 10, 12 and 14.
E5946	EVENT CODE	When EVENT CODE '12' is reported, the following EVENT CODEs are invalid: 06, 07, 08, 09, 10, 11, 14.
E5947	EVENT CODE; EVENT DATE	The EVENT DATE of verification for EVENT CODE '13' must after the date of the last prior EVENT DATE.
E872	PRIMARY AREA	Student reported with PRIMARY AREA and no exit EVENT last school year, but student not reported with PRIMARY AREA this school year.
E873	PRIMARY AREA	PRIMARY AREA with no exit EVENT reported by prior school this school year, but student not reported with PRIMARY AREA at current school.
E874	PRIMARY AREA	Student reported as an active special education student in FTE but not reported with a primary area in Student Record.
E887	STUDENT ID	Special Education records reported for a student must have a corresponding student in the student file.

Students' Special Education History: Tools in SR

Rejection/recovery

Special Tools

Student Record: Creating History for a Student

Special Education Events in SR establish the student's history of referral, evaluation, services, exit

- Is reporting accurate?
  - Data quality

SR has tools to help with accurate reporting of a student's special education history

Special Education History

Recovered Events

- Included in Special Education History
- Eliminate Previously Associated Errors

Special Education Record

Special Education History
- Previously Reported and Accepted Events
- Recovered Events

Recovered Events
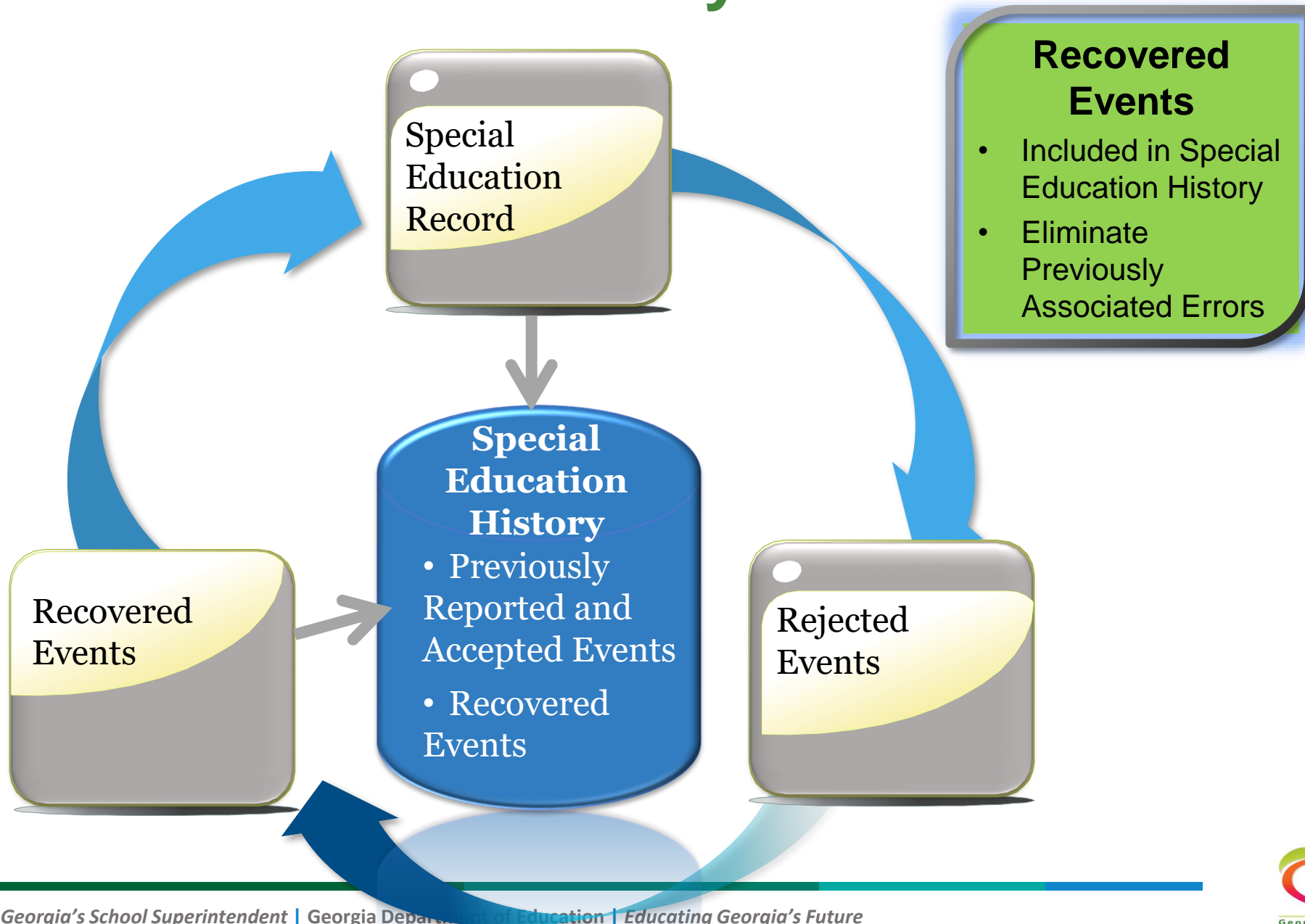
Rejected Events

Rejection/Recovery

Rejection/Recovery

Records are rejected because:

- A reported event occurred outside of a child's enrollment in the current LEA
- The reported event occurred outside the current fiscal year
- A reported event was reported twice on the same date
- A new "initial event" was reported and no exit event was reported

Some rejected events should be in the student's history therefore…recovery is necessary

Some rejected events should stay rejected.

Rejection Codes 01-09

Rejection Code	Description
R01	Event is not within current year (Event is prior to May in previous fiscal year)
R02	Upload file has duplicate for System Code (Events 01-06)
R03	No enrollment level record found for same System Code, School Code, and Student ID (Events 06-10)
R04	Upload file has duplicate for System Code, Student ID, Event Code, and Event Date (Events 07-10)
R05	Date of event is not within Enrollment dates for reporting school (Events 07-10)
R06	Babies Can't Wait event has already been reported (Event 01)
R07	Event already exists but No Exit Event is reported (Events 02-06)
R08	Event is already reported for the fiscal year (YYYY) and event month (MM) (Events 07-10)
R09	No Student Level record found for same SYSTEM CODE, SCHOOL CODE, and GTID.
R10	Event is already reported for the Fiscal Year (YYYY), Event Date(DD), and Event Month (MM), (Events 07-10)

Rejection Code R01

- Event is not within current year (event is prior to May in previous fiscal year)
  - *Did event occur during this fiscal year?*
  - *Was the student enrolled in your district?*
  - *Are the dates correct?*
  - *Should you recover the event?*

Rejection Code R02

- Upload file has duplicates for system code (EVENT CODES '01' – '06')
  - *Check your extract – are you uploading duplicates?*

Rejection Code R03

- No enrollment level record found for the same System Code, School Code, and Student ID (EVENT CODES '06' – '10')
  - *Did this event occur when the student was enrolled in your district or school?*
  - *Did the event occur this fiscal year?*
  - *Are your dates correct?*

Rejection Code R04

- Upload file has duplicates for System code, Student ID, Event code and Event Date (Events '07' – '10')
  - *Check your extract – are you uploading duplicates?*

Rejection Code R05

- Date of event is not within Enrollment dates for reporting school (Events '07' – '10')
  - *Check dates*
  - *Check student's enrollment*
  - *Check enrollment dates for the reporting school*

Rejection Code R06

- Babies Can't Wait event (Event '01') has already been reported
  - *Check for duplicates*
  - *Student may have only one BCW transition meeting*

Rejection Code R07

- Event already exists but No Exit Event is reported (events '02' – '06')
  - *The same event with the same date is already in the student's history*
  - *You already reported this event – do not recover*
  - *Did student exit?*

Rejection Code R08

- Event is already reported for the fiscal year (YYYY) and event month (MM) (Events '07' – '10')
  - *Check your extract – are you uploading duplicates?*

Rejection Code R09

- No Student Level record found for same SYSTEM CODE, SCHOOL CODE, and GTID.

Rejection Code R10

- Event is already reported for the Fiscal Year (YYYY), Event Date(DD), and Event Month (MM), (Events 07-10)

Recovery Tool

SR Special Tools

Special Tools in SR

- Individual Student Record
- Special Education History
- Rejection Report (SE076)

ission on 06/11/2018 09:56:49 am Signed off   click here to print

of Education   **Student Record Special Tools Menu**

Collection System (FY2018)   **633-Cobb County**

Go To the Main Menu   **Special Tools Menu**

Individual Student Record

ADHOC Query

SPEDHIST-GTID Claimed Student Sp. Ed. History Report

SE076 - Rejection Report

EOPA Eligibility Report

Special Education History

Go To MainMenu

SpEdHist Transmission on   click here to print

| Georgia Department of Education | Special Education History as of 02/18/016 09:48:55 AM |
| Student Record Data Collection System (FY2016) | 657-Floyd County |

School District name

| By Student ID | By GTID | E799 Records | By Claim Date | By Last Name |

School: All Schools ⌄   Report Selection: All Claimed Students, All Sp.Ed. Records ⌄

Claim Start Date: 7/1/2015   Claim End Date: 7/31/2015   Get History

All Claimed Students, All Sp. Ed. Records
All Claimed SWD Student list
Only SWD with Events in Other Districts

Special Education History

- Search by GTID
- Search by Last Name
- Download data

Individual Student History

| By GTID | E799 Records | By Claim Date | By Last Name |

GTID: 2858993673 [Get History]

[Download Data]

Special Education History by GTID for 2858993673									
Claim School ID	GTID	Student Name	Primary Area	System Id and Name	School Id and Name	Event	Event Date	Current Year Event Data?	FTE Event?
				633	028	07-IEP Annual Review	04/18/2018	Y	N
5	3		3	633	028	06-Initial IEP Placement/Transition Service Begin	05/18/2017	N	N
				633	028	05-Initial IEP Meeting	05/18/2017	N	N
				633-Cobb County	0289-Addison Elementary School	04-Initial Eligibility Determination	05/18/2017	N	N

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Georgia Department of Education

Rejection Report

- Rejection Report (SE076)
  - Lists all rejected records
    - By school
    - By student

ission on 06/11/2018 09:56:49 am Signed off | click here to print
of Education
Collection System (FY2018) | Student Record Special Tools Menu

Go To the Main Menu | **Special Tools Menu**

- Individual Student Record
- ADHOC Query
- SPEDHIST-GTID Claimed Student Sp. Ed. History Report
- SE076 - Rejection Report ⬅
- EOPA Eligibility Report

Rejection Report (SE076)

SE076a Transmission on 06/11/2018 09:56:49 am Signed off

Back to Special Tool Menu   click here to print

Georgia Department of Education   Special Ed Records Rejected At Upload - System Level

Student Record Data Collection System (FY2018)

Click on school name to view students

		Special Ed Records Rejected At Upload										
School ID	School Name	R01	R02	R03	R04	R05	R06	R07	R08	R09	School Total
		3	0	0	0	0	0	32	5	0	40
		0	0	0	0	0	0	9	6	0	15
		0	0	0	0	0	0	6	6	0	12
		0	0	0	0	0	0	8	4	0	12
		6	0	0	0	0	0	24	3	0	33
		7	0	0	0	0	0	23	8	0	38
		1	0	0	0	0	0	36	10	0	47
		1	0	0	0	0	0	1	5	0	7
		3	0	0	0	1	0	18	4	0	26
		1	0	0	0	1	0	15	2	0	19
		10	0	0	0	0	0	27	10	0	47

Viewing Individual Rejected Records

Back to System Level Report (SE076a)

Click on GTID to view student history and rejected records

			Special Ed Records Rejected At Upload - School Level											
School ID	School Name	Student Name	GTID	R01	R02	R03	R04	R05	R06	R07	R08	R09	School Total
0302			629	0	0	0	0	0	0	1	0	0	1
0302			325	0	0	0	0	0	0	3	1	0	4
0302			270	0	0	0	0	0	0	0	1	0	1
0302			956	1	0	0	0	0	0	3	0	0	4
0302			176	0	0	0	0	0	0	2	1	0	3
0302			535	0	0	0	0	0	0	3	0	0	3
0302			350	0	0	0	0	0	0	3	0	0	3
0302			747	2	0	0	0	0	0	3	0	0	5
0302			473	0	0	0	0	0	0	3	0	0	3
0302			335	0	0	0	0	0	0	3	0	0	3
0302			106	0	0	0	0	0	0	1	1	0	2
0302			440	0	0	0	0	0	0	4	0	0	4
0302			183	0	0	0	0	0	0	3	0	0	3
0302			288	0	0	0	0	0	0	0	1	0	1
	School Total			3	0	0	0	0	0	32	5	0	40

Richard W

7aDOE
Department of Education

Student Name : Pelch,Gabriele Maria   GTID : 9560659804   Primary Area : Specific Learning Disability

Reporting School Year	System Id and Name	School Id and Name	Event	Event Date	Student Present at Conference?	Parent Present at Conference?	Current Year Event Data?	Date Moved from Rejected	Link to comments
			Special Education History as of 07/27/2018 09:22:27 am						
2018	6	03	07-IEP Annual Review	20180517	Y	Y	Yes		
2018	6	03	08-Re-Eligibility Determination	20180226	N	N	Yes		
2017	7	50	07-IEP Annual Review	20161207		Y	No		
2016	7	50	06-Initial IEP Placement/Transition Service Begin	20151210			No		
2016	7	50	05-Initial IEP Meeting	20151210		N	No		
2016	7	50	04-Initial Eligibility Determination	20151210			No		
2016	7	50	03-Initial Evaluation	20151202			No		
2016	7	50	02-Parent Consent to Evaluation	20151111			No		

Reporting School Year	System Id and Name	School Id and Name	Event	Event Date	Student Present at Conference?	Parent Present at Conference?	Rejection Code	MOVE
			Rejected Record					
2018	633-Cobb County	0302-Acworth Intermediate School	02-Parent Consent to Evaluation	20151210	N	N	R01	☐
			These rejected records cannot be recovered.					
2018	633-Cobb County	0302-Acworth Intermediate School	06-Initial IEP Placement/Transition Service Begin	20151210	N	N	R07	
2018	633-C	0302-	ial IEP Meeting	20151210	Y	Y	R07	
2018	633-C	0302-	ial Eligibility Determination	20151210	N	N	R07	
			***Enter comments for checked record(s):**					

Select reason for move, or select Other to enter explanation ▽

Ri

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What if I move an event to history, then re-upload?

Once an event is _recovered_, it remains in history regardless of future uploads.

The upload process does not remove recovered events, so users can make corrections in their local SIS without concern that new uploads will undo work the district has done on recoveries.

What if I move the wrong events to history?
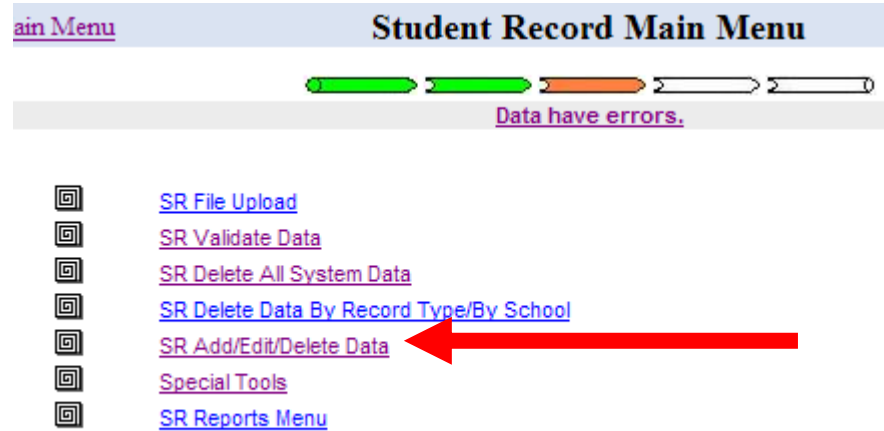
- The event can be accessed via the Add/Edit/Delete option on the Main Menu

- *This screen should only be used <u>after your district's final upload</u>*
    - *•<u>**DELETED**</u> event will **remain deleted** after an upload*

<u>***Added***</u> *or* <u>***Edited***</u> ***Data entered in Add/Edit/Delete will be over-ridden when your district uploads again***

How can I look up a student without going through the report?

Go To the Main Menu

Special Tools Menu

- Individual Student Record
- ADHOC Query
- SPEDHIST-GTID Claimed Student Sp. Ed. History Report
- Special Ed Event Rejection Recovery
- SE076 - Rejection Report

Richard W

Rejection Recovery Option

SpEdHist Transmission on 03/15/2012 10:46:47 am With Validation Required. click here to print

Georgia Department of Education	Special Ed Event Rejection Recovery
Student Record Data Collection System (FY2012)	

Return to Menu   School: Select School ▼ OR Please

[ ] Get History

- Select the **School** where the student currently is enrolled.
  - Then select from Student List

        OR
- Enter **GTID** in the box, click Get History

        OR
- Enter **Last Name** in the box, click Get History

Program Level Record

Reporting GNETS

Georgia Network for Educational and Therapeutic Supports (GNETS)

- The student data reporting requirements for students placed in a GNETS program are the same as the requirements for all other students

- Students served in GNETS must also be reported in the Program Level Record

GNETS

- GNETS students must be enrolled in the LEA (Local Education Agency) of residence and have an assigned GTID (Georgia Test Identifier). ***GNETS programs do not claim GTIDs, the resident district claims the GTID***

- LEAs must coordinate with their GNETS program to develop a data exchange system to provide the information required for input in the local student information system

- To facilitate the transfer of data, IEPs for GNETS students should be written in the IEP platform of their **LEA of residence**

- All Student Record Files including **enrollment**, **discipline**, and **special education event codes** must be reported for all GNETS students **in the student's LEA of residence**

- Students served at any time during the current school year in a GNETS program should be reported with a Program Level File in Student Record

GNETS

What is the GNETS program type?

- The program **type** data element identifies the type of program being reported for each record's activity.

  - **Program type code** for **GNETS is '02'**
  - **Element ID is 'PGM007'**
    - Element ID in the PROGRAM Level Record Data File Layout

Program Level Record Layout

PROGRAM Level Record Layout (K01)

Program-level data elements - Information maintained at each school for each student having programming activity. A student can have multiple records for different assignments within the same school and fiscal year.

Element ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits
						PROGRAM Level Record Layout (K01)			
PGM001	K001	FISCAL YEAR	A	yyyy	4	1	4	Fiscal year of record.	E010 - FISCAL YEAR not valid. FISCAL YEAR must be the current valid FISCAL YEAR.
PGM002	K002	PERIOD	A	x	1	5	5	Reporting period of record.	E021 - Always equal to '1'.
PGM003	K003	SYSTEM CODE	A	xxx	3	6	8	School System Code.	E040 – Must be an active SYSTEM CODE in the Facilities Database in the range 601-799.
PGM004	K004	SCHOOL CODE	A	Xxxx	4	9	12	Number that identifies a school within a system.	E050 - SCHOOL CODE is missing or not valid for this system. Refer to the Facilities Database.
Filler	Filler	Filler	N		9	13	21	(Formerly STUDENT ID)	No edits
PGM006	K006	RECORD TYPE	A	xxx	3	22	24	Identifies the record layout.	E824 - Equals 'K01' for Program Level Record Layout. E4011 - No Program records transmitted for this system.
PGM007	K007	PROGRAM TYPE	A	xx	2	25	26	Identifies the type of program for the record's activity or event. Alternative Education "Career Academies" should report '01' for the Program Type.	E402 – Must equal one of the following codes: '01' = Alternative Ed '02' = GNETS '03' = Charter Career Academy '04' = Increased/Extended Learning Time E399 - If PROGRAM TYPE = "02" (GNETS), student must have a PRIMARY AREA OF EXCEPTIONALITY.

8/1 Richard W...

GNETS

What are program codes for GNETS programs?

PROGRAM TYPE = **GNETS '02'** (Element ID PGM007), the program type code (Element ID PGM008) must equal one of the following codes:

- **'02A' = GNETS – Center Based**

- **'02B' = GNETS – School Based**

- GNETS – Center Based '02A' is defined as a separate program that operates as a standalone and does not afford students the opportunity to access age appropriate non-disabled peers during the school day

- GNETS – School Based '02B' is defined as a program that allows students access to non-disabled peers during the school day

GNETS

What school code is used for GNETS students?

Two school codes are reported for GNETS students attending a GNETS program

- The 'School Code' (Element ID PGM004) is used to report **the home school the student would attend** if not enrolled in a GNETS program

- The 'Alternate School Code' (Element ID PGM011) is the **GNETS program code assigned to the GNETS program** the student attends.

GNETS

Enter the GNETS program code in the alternative school code field

- GNETS program code is validated against facilities database
- E413 – edit: Where **PROGRAM TYPE** = '02', program **SCHOOL CODE** entered not valid for a GNETS program
- Ensure that your GNETS facility is reported to the DOE in your facilities report

GNETS Q&A

Can my district report any of the GNETS codes?

No. GNETS programs are tied to **specific districts**.

Are all programs attached to a facility?

Yes, all programs are attached to a facility in the facilities database even though the services may not be provided at the associated facility.

GNETS Q&A

Should districts have a GNETS program code even in cases where their students attend a GNETS program located in another district?

Yes, districts have a GNETS program code even if the centers are regional or located in another school district.

GNETS Q&A

How is the frequency of GNETS services determined?

The 'Number of Daily GNETS Segments' (Element ID PGM015) identifies the highest number of daily segments (1-6) a student received in a GNETS program during the school year.

GNETS Q&A

How is duration of enrollment in a GNETS program determined?

The duration of services for a student enrolled in a GNETS program is calculated using the 'Beginning Date' (Element ID PGM009) and 'Ending Date' (Element ID PGM0010)

- For students with continuous enrollment 'Beginning Date' would be the first day of school and 'Ending Date' would be the last day of school.

- If a student enters and exits a GNETS program multiple times during the school year a new Program Level Record must be created for each entry.

Student Level Record

Student Level Data for SWD

Data in the Student Level Record includes:

- Demographic data elements
- Data elements that **describe a student's participation in special programs**…

Data are not time sensitive

- If the student participated in the program at anytime during the school year, that participation should be reported
- Report the participation even if the student is no longer in the program at the end of the school year

Student Level Records

- Student Level Data elements that are "Y" or "N"
  - Extended School Year (ESY)
  - Student Support Team (SST)
  - Alternate Math Sequence
- *NEW!* Georgia Alternate Assessment (GAA), date student made eligible for GAA
- Preschool Code
- *NEW!* Environment Code (not special educaiton environment

EXTENDED YEAR SERVICES (ESY)

Extended Year Services may include a range of services offered during the summer or other days when school is not officially in session

Code Description:
Y – ESY **received** during current fiscal year
N – ESY **<u>not</u> received** during current fiscal year

Reporting ESY Examples

- Student received ESY in June 2019 but does not receive ESY in June 2020
  - Report "N" in 2020 SR (no services in FY20)
- Student received ESY in July 2019 but does not receive ESY in June 2020
  - Report "Y" in 2020 SR (July 2019 is in FY20)
- Student does not receive ESY in July or July 2019, IEP says ESY for summer of 2020 but not services are accessed until July 2020.
  - Report "No" in 2020 SR (no services in FY20)

GAA (Georgia Alternate Assessment)

GAA is for students identified as having the *most significant cognitive disabilities*

If: the **GAA FLAG** = **'Y'**

Then: *New data element*

Date student was determined eligible for GAA

- Date must be 07/01/xxxx – 06-15/xxxx of current fiscal year

> Flag students "Y" for GAA if their IEP states that they will participate in the alternate assessment **regardless of whether an assessment occurs during the current school year**

GAA (Georgia Alternate Assessment)

- Valid values are 'Y' or 'N'

- The flag must be 'N' for Pre-K students

- Students with GAA = 'Y' must have at least one Course record with an 8 in the first digit after the decimal (XX.8 General Education Course in a Special Education Setting)
  - Relievable error with appropriate comment)

SST (Student Support Team)

- Indicates a formal SST (Student Support Team) Tier 3 meeting has been held for this student at some point during the school year

- Valid values are 'Y' or 'N'

- For additional information, please visit the SST website at this link:
[Student Support Teams](#)

Alternate Math Sequence

Students with disabilities who were **identified prior to enrollment in high school and have a disability affecting mathematics** achievement
- may follow an alternative course sequence to meet the mathematics course requirements of the graduation rule 160-4-2-.48.

Alternate Math Sequence

The alternate course sequence includes:

- Dispensation from completing Advanced Algebra or Algebra II

- Allows a student with disabilities earning core credit in:
  - Coordinate Algebra or Algebra I **and**
  - Analytic Geometry or Geometry, **and**
  - Two other mathematics courses
  - Satisfies the minimum mathematics requirements for high school graduation

Rule:160-5-1-.15 AWARDING UNITS OF CREDIT AND ACCEPTANCE OF TRANSFER CREDIT AND/OR GRADES

The link below will take you to the complete rule:

(e) [Awarding Units of Credit for Mathematics Courses for Students Receiving Special Education Services Under the Individuals with Disabilities Education Act (IDEA).](#) "mathematics courses that will satisfy the mathematics course requirements in State Board of Education Rule 160-4-2-.48"

Alternate Math Sequence DECISION

- WHO makes the decision? IEP team

- WHEN is the decision made? In high school

- ON WHAT is the decision based?
  - Documentation that **the student has a disability that affects mathematics achievement**
  - Based on
    - ✓ Mathematics Milestones scores
    - ✓ IEP goals designed to provide access to the standards
    - ✓ Present levels of performance documentation
    - ✓ Psychological assessment data
    - ✓ Eligibility report documentation

- WHEN must the documentation occur? **Prior to high school**

Documentation (not decision) Prior to 9th grade

Prior to the student entering the ninth grade, the student's Individualized Education Program (IEP) Team **has to identify that the student has a disability that affects mathematics achievement**.

Possible evidence:

- ✓Mathematics Milestones scores
- ✓IEP goals designed to provide access to the standards
- ✓Present levels of performance documentation
- ✓Psychological assessment data
- ✓Eligibility report documentation

This **documentation must be in the student's file prior to 9th grade** to justify participation in the alternate math sequence. There is no method to bypass this.

IMPORTANT! Report this in the year the student participates in alternate math sequence, **not the year the decision is made.**

The IEP Team Shall Document…

- The student's disability has <u>precluded the student from achieving grade-level proficiency</u>

- The student's progress to date in response to appropriate instruction, including special education and related services designed to address the student's individual needs, is such that, **even if significant growth occurs, the IEP team is reasonably certain that <u>the student will not successfully master the standards</u> in Mathematics III, GPS Advanced Algebra, or CCGPS Advanced Algebra**

- The determination of the student's progress has been based on multiple measurements

Georgia Department of Education
Students with Disabilities – High School Mathematics Decision Rubric

Local boards of education shall award units of math credit only for courses that include concepts and skills based on the state-adopted curriculum for grades 9-12 approved by the State Board of Education. Students with disabilities, who were identified prior to enrollment in high school and have a disability affecting mathematics achievement, may follow an alternate course sequence to meet the mathematics course requirements of the graduation rule 160-4-2-.48. The alternate course sequences include 1) students enrolling in a single advanced mathematics course and receiving instruction over two years or 2) receiving dispensation from completing Mathematics III or GPS Advanced Algebra or CCGPS Advanced Algebra. These alternate course sequences would allow a student with disabilities earning core credit in Mathematics I and II or GPS Algebra and GPS Geometry, or CCGPS Coordinate Algebra and CCGPS Analytic Geometry with two other mathematics courses to satisfy the minimum mathematics requirements for high school graduation.

Mathematics		Evidence in the IEP clearly shows that:
YES ☐	NO ☐	The student's disability has precluded the student from achieving grade-level proficiency, as demonstrated by the student's pattern of performance on the state-mandated test in the area of mathematics. (i.e., CRCT). Other valid assessment evidence for the content area under consideration (such as, benchmarks, unit assessments, etc.) may be used as documentation that the student did not meet grade-level expectations the prior year. **What is it about the student's disability that makes it difficult for the student to learn? Indicate where this is documented in the IEP:**
YES ☐	NO ☐	The student's progress to date in response to appropriate instruction, including special education and related services designed to address the student's individual needs, is such that, even if significant growth occurs, the IEP team is reasonably certain that the student will not successfully master the standards in Advanced Algebra. The determination of the student's progress has been based on multiple measurements (i.e. benchmarks, unit assessments, progress monitoring, performance in Mathematics I and II or GPS Algebra and GPS Geometry, or CCGPS Coordinate Algebra and CCGPS Analytic Geometry, etc.), that are valid for the content area of mathematics and that have been collected over a period of time. **Indicate where this information is documented in the IEP:**
YES ☐	NO ☐	The student has access to instruction in the state-adopted curriculum and will be required to successfully complete Mathematics I and Mathematics II or GPS Algebra and GPS Geometry or CCGPS Coordinate Algebra and CCGPS Analytic Geometry in addition to participating in 2 additional mathematics courses. The student's IEP includes goals that: 1) are related to mathematics; 2) support access to the content standards; and 3) are designed to promote the student's progress in the content area state-adopted curriculum. **Indicate where this information is documented in the IEP or the student transcript:** http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Curriculum-and-Instruction/Documents/SWD%20High%20School%20Mathematics%20Decision%20Rubric%202-15-13.pdf

Additional Requirements

Local boards of education shall inform parents and students that students who do not complete Advanced Algebra or Algebra II may not meet the mathematics admission requirements for entry into a University System of Georgia institution or other post-secondary institution without additional coursework

FY2020 SR Student Record Layout , Edits for Alternate Math Sequence

| STU019 | C019 | ALTERNATE MATH SEQUENCE | A | x | 1 | 76 | 76 | Indicates whether Student with Disability (SWD) student is taking the alternate course sequence for completing high school math requirements (Y/N flag). SWD students in grades 10-12 only. All other students should have blank.

If blank and student is SWD in Grade Level 10-12, then this data element will default to 'N'. | E183 - Must equal one of the following:
'Y' – SWD student is taking the alternate course sequence for completing high school math requirements.
'N' – SWD student is not taking the alternate course sequence.
Blank/null

E188 - Student reported with a **PRIMARY AREA** and in **GRADE LEVEL** '10' - '12', but **ALTERNATE MATH SEQUENCE** is not 'Y' or 'N'.

E189 - Student does not have a **PRIMARY AREA**, or student is not in **GRADE LEVEL** '10' - '12'. **ALTERNATE MATH SEQUENCE** must be blank.

E1895 - **ALTERNATE MATH SEQUENCE** was 'Y' in the prior year Student Record collection, **ALTERNATE MATH SEQUENCE** must be 'Y'. |

Reporting for all SWD

- All SWD in grades 10 -12 must have a "Y" or an "N" for Alternate Math Sequence.

- If the field is left blank, it will default to "N"

- Report GAA students "N"

FAQs

1. Will any data be collected on students <u>utilizing</u> the alternate course sequence?
   - Yes, you will report annually on students utilizing the alternate course sequence in the June Student Record collection

2. If the IEP team recommends an alternate math sequence, can the team later determine that the student should not be on an alternate math sequence?
   - Yes – you will see **an error that can be relieved**
   - **E1895**

Environment (not Special Education Environment) *NEW CODES!*

'1' - Resides in an institution for neglected youth (RTF and/or SB618 facility) and attends school at the facility

'2' - Resides in an institution for delinquent youth (RTF and/or SB618 facility) and attends school at the facility

'3' - Is homeless.

'4' - Is a homeless unaccompanied youth

'6' - Resides in a publicly funded residential center and attends school in the LEA

'7' - Resides in a privately funded residential center and attends school in the LEA

618 Facilities: Residential Treatment Facilities

Students who reside in an RTF (Ex.: Devereux, Morningstar, Murphy Harpst, Youth Villages ([Complete List](#)))

- And attend school at the RTF, report Environment Code '1' or '2'

Students who reside in an RTF (Ex.: Devereux, Morningstar, Murphy Harpst, Youth Villages

- And travel to attend a school in the LEA, report Environment Code '6'

Other Residential Facilities (Group Homes, Residential Facility not designated as 618 RTF

Student lives in a *public* facility and attends school in your LEA

- Report Environment Code '6'

Student lives in a *private* facility and attends school in your LEA

- Report Environment Code '7'

Environment Codes

- Created to assist in data reporting for LRE and Significant Disproportionality

- *Students who attend your LEA schools should be reported with Special Education Environment Codes associated with the amount of time the student is in general education*

Preschool

Preschool Program codes are
reported for all Pre-K students
in the Student Level Record

Pre-K Program Codes

Pre-K Program Code	Title	Description Pre-K Program
01	Early Head Start	Federally funded program for age eligible children birth – 3
02	Head Start 3	Children must be 3 by September 1 of current school year and meet current Head Start eligibility requirements.
03	Head Start 4	Children must be 4 by September 1 of current school year and meet current Head Start eligibility requirements.
04	Head Start 5	Children must be 5 by September 1 of current school year and meet current Head Start eligibility requirements.
05	Georgia Lottery Funded Pre-K	Children must be 4 by September 1 of current year and are enrolled in a lottery funded Georgia Pre-K classroom
06	Title 1 Funded Pre-K	Children must be 4 by September 1 of current year and are not enrolled in Head Start or Georgia Pre-K. Title 1 classes are locally funded through Title 1 funds
07	Special Education 3-year olds	Use this code for 3-year olds (as of Count Day) **or 2-year olds** in a special education preschool program, not served in any other program listed above
08	Special Education 4-year olds	Use this code for 4-year olds (as of Count Day) in a special education preschool program, not served in any other program listed above
09	Blended Head Start/GA Pre-K	Classes are blended with Georgia's Pre-K Program and are required to meet eligibility for Head Start and follow both the Head Start and Georgia's Pre-K Requirements.
10	Other Pre-K Program	n/a
99	None	n/a
Blank/ null	for non-Pre-K students only	n/a

Pre-K Program

When the student is served part of the day in one program and part of the day in special education, **choose the code that represents the <u>non-special education portion</u>**

Example: If the student is part day Georgia Pre-K and part day special education, then choose '05' Georgia Pre-K for any child attending the lottery funded program, regardless of whether they are receiving special education services

Student Record Edits

A Tool

Student Record Edits

- The following slides are to be used as a tool when you receive SR errors

- Suggestion for use
  - Use the Ctrl F (find function) to locate the error number
  - Read the error – in blue
  - Read the suggested remedy
    - Why you are receiving this error
    - What you may be able to do to fix the error

Student Level File:

E022 STUDENT ID: Student was reported in FTE1 with ALL IEP = "S"(service plan or home schooled) or "N" (not served and private/home schooled) therefore should not be reported in Student Record

- If student was not publicly enrolled in your district this school year, do not report the student in SR
- Remove the enrollment history if not publicly enrolled this year

Special Education Level File:

E036 STUDENT ID: Enrollment record required if special education record reported. Student not enrolled at time of Special Education event

- You have a mismatch; you are reporting events but not reporting enrollment at that school. One or the other is wrong
- Reminder: Pre-K student served under an IEP **should have an enrollment history**
- Remove the enrollment history if the student never really enrolled

Special Education Level File:

E088 EVENT CODE: A student level record was found for this student with a PRIMARY AREA. At least one Special Education Record is required for EVENT CODE '05' (Initial IEP Meeting) or EVENT CODE '07' (IEP Annual Review)

- Filter your Student Record Excel to determine what dates you uploaded
- Recover any rejected records

Special Education Level File:

W597 EVENT CODE: If Parent Consents to Evaluation (EVENT CODE '02'), then records must exist for the Initial Evaluation (EVENT CODE '03') and the Initial Eligibility Determination (EVENT CODE '04') if consent before April 15th of the current FISCAL YEAR.

- This is a straight 60-day calendar clock looking for an event '03'
  - Once you report an event '03' you will not receive this message even if the '03' is late
- Ignore the message if you think you were not late
- This was an error; in **FY20 is a warning**

Special Education Level File:

E579 EVENT CODE: New special education students must report events for Initial Eligibility Determination (04), Initial IEP meeting (05), Initiation of IEP Services (06), and Signed Parental Consent for Provision of Services (14).

Please check Special Tools/SE076a – **Special Education Rejection Report** for possible rejected records (Codes R01, R03, and R05)

- Recover your rejected records
- '04' – Initial Eligibility Determination
- '05' – Initial IEP Meeting
- '06' – Initial IEP Placement – date the student **began receiving service**; never report a future date
- '14' – Signed Parental Consent for Provision of Services
- **Enter a Primary Area in your SIS only if you are reporting an Event Code '14'**

Special Education Level File:
E5801 EVENT CODE: New provision of services events (range 01 -06, 14) were reported for a student but no exit event was reported, or the new event dates are prior to the exit event

- Was there an exit event prior to this school year in another district?
- Must be entered prior to sign off on Add/Edit/Delete
  - Data entered in Add/Edit/Delete must be entered <u>after</u> the final upload

Special Education Level File:

E5945 EVENT CODE: When EVENT CODE '11' is reported, the following EVENT CODES are invalid: '05', '06', '07', '08', '09', '10', '12', '14' and '15'

- When a student is not eligible for services – Event Code '11' – the student is not a SWD and has no subsequent special education events

Special Education Level File:

E5946 EVENT CODE: When EVENT CODE '12' is reported, the following EVENT CODES are invalid: '06', '07', '08', '09', '10', and '11', '14', '15'

- When a parent does not give consent for services – Event Code '12' – the student is not a SWD and has no subsequent special education events

Student Level File:

E159 GAA; Primary Area: GAA = 'Y', a PRIMARY AREA is required

- GAA allowed only for SWD
- Add Primary Area in your SIS

Student Level File:
E188 ALTERNATE MATH SEQUENCE: Student reported with a PRIMARY AREA and in GRADE LEVEL 10-12. ALTERNATE MATH SEQUENCE IS NOT "Y" OR "N"

- All SWD must be either Yes or No for Alternate Math Sequence if in grades 10, 11 or 12
- If the student is not taking Math in 12th grade but was "Y" for Alternate Math Sequence, continue reporting "Y"

Student Level File:

E3112 PRIMARY AREA: Student reporting a PRIMARY AREA, but exited program in a previous school year and has no record of re-entering program

- Check the status of student – currently eligible? Yes. Report a Primary Area
- Exited in prior year? Yes. Do not report a Primary Area
- Re-entered special education? Yes. Report new **<u>initial</u>** events
- If exit date was reported in error request relief prior to sign-off

Special Education Level File:

E802 PRIMARY AREA: A PRIMARY AREA is reported for the student, but no special education events have been reported in the current Student Record collection. See report SE060 on the Special Education Reports Menu

- Recover any rejected records
- Wait until events occur and are reported; make sure past meetings are finalized

Student Level File:

E873 PRIMARY AREA: PRIMARY AREA with no exit EVENT last school year, but the student not reported with PRIMARY AREA at current school

- Check special education status
- Did student exit and was exit reported?
- Does the exit need to be recovered?
- Did parent report student's special education status upon enrollment?

Student Level File:
E874 PRIMARY AREA: Student reported as an active special education student in FTE but not reported with a PRIMARY AREA in Student Record

- Check SWD status; was student dismissed?
- *Keep Primary Area until close of SR* then remove Primary Area *(same students may receive an E872)*

Program Level File:

E413 ALTERNATE SCHOOL NUMBER: Where PROGRAM TYPE = '02', ALTERNATE SCHOOL NUMBER must be a valid GNETS program number in Facilities. Please look at your district in the Facilities database to verify the GNETS program number.

- Check accuracy of **your** GNETS program number. Make sure this is still a GNETS student attending the GNETS facility that serves your district
- Report the GNETS Program code **assigned to your district.**

Student Level File:
E563: PRIMARY AREA; SCHOOL CODE: Schools must report Special Education students if reported Special Education students in FTE1.
See SR071 FTE/SR Exceptions Report for list of FTE school/students now causing E563 in Student Record

- Make sure all your schools are reporting their special education students

Special Education Level File:

E5943 EVENT DATE: The EVENT DATE for EVENT CODE '11' must be the same as EVENT CODE '04'

- The date if the initial eligibility determination meeting that made the student ineligible must be the same as the date you are reporting the child not eligible for services

Special Education Level File:
E5944 EVENT CODE, EVENT DATE: The EVENT DATE for event code '12' must be the same date or later than the date of EVENT CODE '05'

- The date the parent does not give consent for initial placement must be the same date or later than the date the district developed the initial IEP and made its first offer of FAPE

Special Education Level File:

E5947 EVENT CODE, EVENT DATE: The EVENT DATE of **verification** for EVENT CODE '13' must be after the date of the last prior EVENT DATE

- When reporting a '13' the district is saying that they misreported a student as a student with a disability.
- The '13' must be after the last event reported in error in the previous fiscal year

Student Level File:
E872 PRIMARY AREA: Student reported with PRIMARY AREA and no exit EVENT last school year, but student not reported with PRIMARY AREA at current school

- Check special education status
- Did student exit and was exit reported?
- Does the exit need to be recovered?
- Did parent report student's special education status upon enrollment?

Student Level File:

W2614 PRIMARY AREA: Student's PRIMARY AREA has changed from previous Student Record Cycle

- Many students will legitimately change Primary Area (this is a warning, not an error)
- Scan warning report to determine likelihood of an error

Special Education Level File:

E887 STUDENT ID: Special Education records reported for a student must have a corresponding Student and Enrollment level record from the same school

- When you see a Null Name in this or any error report:
  - Check enrollment records in SIS (PreK Community student served under and IEP should have an enrollment record)
  - Good practice: Enroll the student in the school he/she would attend if school age

Special Education Level File:

E5802 STUDENT ID: A PRIMARY AREA is reported for the student, but no special education events ('06' – '10', '14', '15')have been reported in the current Student Record collection.

- Clearing E579 through rejected records will eliminate many of these
- Don't worry about this error early in the year, no events have happened yet
- If no events reported at sign-off submit comments prior to sign-off

Special Education Level File:

E583 EVENT DATE: EVENT DATE for Initial Eligibility Determination (EVENT CODE '04') is over 3 years old, and no newer record has been reported for reevaluation (EVENT CODE '08' or '15').

- Recovery of rejected records will resolve some of these
- Finalizing documents (reevaluation) will resolve some
- Look for lapsed IEPs and evaluations in your district

Special Education Level File:

E5941 EVENT CODE: When EVENT CODE '11' is reported. EVENT CODE '04' is required. (Dates must be the same)

- This error occurs when a student has an event '11' and is subsequently re-referred because the '11' is being compared to a more recent '04'
- This error can be relieved by submitting an explanation prior to sign-off (why student was re-referred so soon after an '11')
- This error should be analyzed in order to determine whether changes should be made in local practice related to interventions or comprehensive evaluations

Special Education Level File:

E5942 EVENT CODE: When EVENT CODE '12' is reported, events '04' is required.

- When you report a '12' (parent does not give consent for services) you must report an initial eligibility on or before the event '12'
- Check rejected records
- You may also report an EVENT '05' if you develop an IEP.
  - LEAs are no longer required to offer an IEP for an eligible student whose parents state that they will not consent to the provision of services.

Special Education Level File:

E598 EVENT DATE: The EVENT DATE for the Annual Review (EVENT CODE '07' and/or the Reevaluation (EVENT CODE '08 or '15') should be greater than event '05', Initial IEP Meeting, '06' (Initiation of IEP Services/Transition Services), and '14' (Signed Parental Consent for the Provision of Services) EVENT DATE

- For transfer students if event '06' is the same as event '08, submit an explanation prior to sign-off

Special Education Level file:

E570 EVENT CODE: Student should not have more than one of each initial EVENT CODE reported for a school within the same school year

- If student has an EVENT '06' and an EVENT '14' and then later, and EVENT '10' (revocation of services) and is then re-referred, submit an explanation prior to sign-off
- Data collections will examine the continuation of this error for certain conditions in the future

E050 SCHOOL CODE: SCHOOL CODE is missing or not valid for this system. Refer to Facilities Data Base

- Are you using an invalid school code? (all valid facility codes are included in your facilities reported to DOE)
- You will receive this error if you report an alternate school code instead of the school code

Special Education Level File:

E601 PARENT PRESENT AT CONFERENCE: Must = 'Y' or 'N' for Initial IEP Meeting ('05') and for IEP Annual Review ('07')

- Many districts are not reporting parental presence at the ANNUAL Review IEP meeting
  - GO IEP LEAS: this is automatically reported based on the meeting notice and who is present at the meeting
- Make sure you report whether a parent is present at the Annual Review as well as the Initial IEP meeting

Student Level File:

W2600 DIPLOMA TYPE: School reported zero students with a certificate of attendance (DIPLOMA TYPE = 'A') or special education diploma (diploma type = 'S'). See SR - Graduated Students Report.

- This is a warning, not an error
- This data may be accurate, however, check when you see this warning.
- If it is accurate – no SWD with a special education diploma – yea!
- Check SR057 prior to signoff

Student Level File:

E320 DIPLOMA TYPE: DIPLOMA TYPE required if WITHDRAWAL REASON = 'G'; must be:

'S' - Special Education

'A' - Certificate of Performance

'G' - General Diploma

- If a student exits with a withdrawal reason of 'G' (graduated) a diploma type must be reported
- Please note: 'A' is not a true graduate or diploma type, use caution when reporting students who exit High School
- 'S' is not a true graduate, although not counted as a dropout, a student who exits with an 'S' diploma type is not counted as a High School graduate

Student Level File:

E3511: The student was reported GAA = 'Y' in a prior district or school this school year (FISCAL YEAR). Please verify the GAA status per the student's IEP.

- Check the assessment status in the student's special education records
- Make sure the student's assessment status has not changed

Student Level File:

E3555: GAA = 'Y' was reported in the prior FISCAL YEAR for the student, but GAA= "n" reported this FISCAL YEAR. Please verify the data reported is correct.

- Check the assessment status in the student's special education records
- Make sure the student's assessment status has not changed
- New data element will ask for the date the student was made eligible for GAA
- Comment for relief may be necessary

Student Level File:

E3913: GAA = 'N' was reported in current year FTE. GAA = 'Y' is reported in current year Student Record. The DATE STUDENT IDENTIFIED AS GAA = 'Y' is required.

- Check the assessment status in the student's special education records
- Make sure the student's assessment status has not changed
- New data element will ask for the date the student was made eligible for GAA

Student Level File:

E3914: GAA = 'Y' was reported in current year FTE. GAA = 'N' was reported in current year Student Record. The DATE STUDENT IDENTIFIED AS NO LONGER ELIGIBLE FOR GAA is required.

- Check the assessment status in the student's special education records
- When reporting a change in assessment status (from 'Y' to 'N' or from 'N' to 'Y') a date must be entered.
- New data element will ask for the date the student was made eligible for GAA or made not eligible.

Student Level File:

E278: Must equal one of the following codes:

'1' - Resides in an institution for neglected youth (RTF and/or SB618 facility) and attends school at the facility

'2' - Resides in an institution for delinquent youth (RTF. and/or SB618 facility) and attends school at the facility

'3' - Is homeless.

'4' - Is a homeless unaccompanied youth

'6' - Resides in a publicly funded residential center and attends school in the LE

'7' - Resides in a privately funded residential center and attends school in the LEA

BLANK

- New Environment Codes were added in FY20.
- Check to ensure the appropriate code is entered for SWD in residential settings, according to the new definitions

Student Level File:

E281: ENVIRONMENT CODE must equal '1' or '2' if school is a residential treatment facility or SB618 facility.

- New Environment Codes were added in FY20.
- Check to ensure the appropriate code is entered for SWD in residential settings, according to the new definitions
- If student resides in a Residential Treatment Facility (618) and attends school at the treatment center, report code '1' or '2'
- If student resides in a Residential Treatment Facility (618) and attends school in the LEA report Code '6'

Questions

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