

Teacher and Leader Keys Effectiveness Systems GaDOE TLE Electronic Platform

2016-2017 TKES Plan Updates

Agenda



Richard Woods,
Georgia's School Superintendent
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- Setting Flexible Process Plan or Full Plan
- Orientation & Familiarization
- Self-Assessment, Goal Setting & Pre-Evaluation Conference
- Teacher Assessment on Performance Standards
- Mid-Year Conference
- Teacher Effectiveness Measure
- Professional Learning Plan for Remediation & Addtnl. Conferences

Setting Flexible/Full Plan



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Navigation menu: My TKES/LKES Plan | My Staff TKES/LKES Plans | Work Offline | User Guides | Professional Learning Opportunities | **Staff Management** | Calibration

Left sidebar: Options | Evaluations - NEW | **Staff Details** | Staff Learning | Dynamic Dashboards

Site/Location: [Search] | GaDOE | District Training County | Training District | Baird - Training

Buttons: **Staff Management** | Administration Staff Management

[User Icon]	Training Leader1	Schl Admin	Flexible Process Plan
[User Icon]	Training Leader10	Schl Admin	<div style="border: 1px solid red; padding: 2px;"> Full Plan Flexible Process Plan Full Plan Flexible Process Plan </div>
[User Icon]	Training Leader100	Schl Admin	Flexible Process Plan
[User Icon]	Training Leader1000	Schl Admin	Flexible Process Plan

Orientation & Familiarization

Orientation Step - [Teacher](#)

Orientation



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TKES Orientation

Edit

Teacher Assurances

In accordance with O.C.G.A. § 20-2-210, I certify the following assurances.

District

DOE Personnel: General DOE Personnel
Training District: Baird - Training

My school has communicated a plan to ensure all required Observations are conducted and Professional Growth Goals are developed, and necessary documentation is collected in a timely manner.

--Select One--

My school has communicated a plan to ensure that all aspects of TKES are implemented and adequate support is provided for all aspects of the evaluation tools.

--Select One--

My school has communicated the process that defines teacher attendance expectations and I understand those expectations as related to the use of student growth in evaluation.

--Select One--

A process has been communicated to ensure all teachers will verify class rosters and will maintain accurate student attendance records.

--Select One--

I have access to the TKES 2016-2017 Handbook

--Select One--

I understand the 2016-17 TKES evaluation system

--Select One--

Links

- Orientation Webinar
- Orientation PowerPoint
- TKES Handbook

Required

By clicking the Accept button below, I acknowledge the Orientation was completed. Once I click Accept, the step will be marked complete and uneditable.

Sign Off Status

Accept

Self-Assessment, Goal Setting & Pre-Evaluation Conference

Self-Assessment -Teacher

PSC Professional Learning Goal Setting -Teacher

PSC Professional Learning Plan -Teacher

Pre-Evaluation Conference -Leader

Pre-Evaluation Conference (Teacher) -Teacher

Self-Assessment



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Menu	By	Created Date	Modified Date	Status	Shared
A				Complete	<input checked="" type="checkbox"/>

Planning	Level IV	Level III	Level II	Level I
<p>1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.</p> <p>View Feedback</p>	<div style="border: 1px solid #ccc; height: 150px;"></div>			
<p>2. Instructional Planning - The teacher plans using state and local school district curricula and standards, effective strategies, resources, and data to address the differentiated needs of all students.</p> <p>View Feedback</p>				
Instructional Delivery	Level IV	Level III	Level II	Level I
<p>3. Instructional Strategies - The teacher promotes student learning by using research-based instructional strategies relevant to the content to engage students in active learning & to facilitate the students' acquisition of key knowledge & skills.</p>	<div style="border: 1px solid #ccc; height: 80px;"></div>			
<p>4. Differentiated Instruction - The teacher challenges and supports each student's learning by providing appropriate content and developing skills which address individual learning differences.</p>				
Assessment of and for Learning	Level IV	Level III	Level II	Level I

PSC Professional Learning Goal Setting



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This step is dedicated to writing a Professional Learning GOAL SETTING. If one of the six indicators applies, you will need to exit this step and select Professional Learning PLAN.

- Induction level teacher or administrator
- Educator returning to the profession after an absence of one or more years
- Educator who is new to Georgia
- Educator who is working in a field that requires a non-renewable certificate
- Educator who is working in a certification field in which the educator has not worked before or has not worked in for a long period of time even though the educator is certified in this field
- Educator whose summative TKES/LKES rating is Level I or II

Date of Acknowledgement

- Not Set -

Goal Statement

Performance Standard(s) to which the goal relates: (Check one or more, as applicable)

- Not Set -

Information below this point is OPTIONAL as directed by your LEA.

Identify Data Source(s) used in creating the goal (Examples include but are not limited to: Self-Assessment results, System Priorities, School Improvement Plan, student achievement data, survey data, etc.)

Strategies

Documentation/Resources

Timeline and Target Date

Attachment

There are no attachments.

The PSC Professional Goal Setting is an ongoing step. Do not click the accept button until the end of the year once the PSC Professional Learning Goal Setting has been completed.



Optional 2016-2017

PSC Professional Learning Plan



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This step is dedicated to writing a Professional Learning PLAN. If you do not fall into one of the six indicators below, you will need to exit this step and select Professional Learning GOAL SETTING.

- Induction level teacher or administrator
- Educator returning to the profession after an absence of one or more years
- Educator who is new to Georgia
- Educator who is working in a field that requires a non-renewable certificate
- Educator who is working in a certification field in which the educator has not worked before or has not worked in for a long period of time even though the educator is certified in this field
- Educator whose summative TKES/LKES rating is Level I or II

NOTE: ALL fields on this form MUST be complete if you are on a Professional Learning Plan.

I acknowledge the Professional Learning Plan --Select One--

Reason --Select One--

Date of Acknowledgement - Not Set -

Goal Statement

Performance Standard(s) to which the goal relates: (Check one or more, as applicable) - Not Set -

Identify Data Source(s) used in creating the goal (Examples include but are not limited to: Self-Assessment results, System Priorities, School Improvement Plan, student achievement data, survey data, etc.)

Strategies

Documentation/Resources

Timeline and Target Date

Attachment

There are no attachments.

The PSC Professional Learning Plan is an ongoing step. Do not click the accept button until the end of the year once the PSC Professional Learning Plan has been completed.



Optional 2016-2017

Pre-Evaluation Conference



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Teacher: Teacher6, Test

Location: Training District: Baird - Training

Employee ID

* Date of Conference reset

Required

Optional

Evaluator Comments

Attachment

By clicking the Accept button below, I acknowledge the Pre-Evaluation Conference was held. Once I click Accept, the step will be marked complete and uneditable.

* Required Fields

Pre-Evaluation Conference (Teacher)



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* Date of Conference reset

Teacher Comments

Attachment

By clicking the Accept button below, I acknowledge the Pre-Evaluation Conference was held. Once I click Accept, the step will be marked complete and uneditable.

* Required Fields

Teacher Assessment of Performance Standards

Observation Completion/ Sign-off -Leader

Observation Summary –Leader and Teacher

Observation #1-6 (Walkthrough/Formative) - Leader

Teacher Sign-off on Observation #1-6 (Walkthrough/Formative) -Teacher

Additional Observation (Walkthrough/Formative) -Leader

Additional Conferences (Walkthrough/Formative)(Teacher) -Teacher

Additional Conferences (Walkthrough/Formative) -Leader

Observation Completion/ Sign-off



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Teacher Assessment on Performance Standards

Documenting Performance
To attach a document, click Add, enter comments and tag appropriate Standard(s), and click Done. Then click Attach file, Browse, and Upload document. Link to Documenting Performance Quick Reference... Read More

Observation Completion/Signoff *
Leaders will be **REQUIRED** to indicate all observations have been completed (Full and Flexible Process). In addition this step will allow all Observations to be viewed and printed from one location.

* ALL required observations have been completed.

* Required Fields



Observation Summary



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Teacher Assessment on Performance Standards

Documenting Performance
To attach a document, click Add, enter comments and tag appropriate users.

Observation Completion/Signoff *
Leaders will be REQUIRED to indicate all observations have been completed.

Observation Summary

View Activity

<< Back View All Feedback Teacher Keys Effectiveness System 2016-2017

Print Plan Observation Summary for Teacher4, Test

Menu	By	Created Date	Modified Date	Score	Observation Type	Observation Date
B	<input checked="" type="checkbox"/> test principal	07/28/2016	07/28/2016	N/A	Walkthrough	07/28/2016
A	<input checked="" type="checkbox"/> test principal	07/28/2016	07/28/2016	N/A	Formative	07/28/2016

Overall Score: --

Planning

	Level IV	Level III	Level II	Level I
1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.		B A		
Sample Performance Indicators Examples may include, but are not limited to:				
2. Instructional Planning - The teacher plans using state and local school district curricula and standards, effective strategies, resources, and data to address the differentiated needs of all students.		B A		
Sample Performance Indicators				

Teacher Sign-off on Observation #1-6 (Walkthrough/Formative)



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Teacher Keys Effectiveness System 2016-2017

<< Back Send Email

Teacher Sign-off on Observation #1 (Walkthrough/ Formative) f

* Date of Observation #1 (Walkthrough/Formative) reset

Teacher Comments

Format Font Family Font Size

Attachments

By clicking the Accept button below, I acknowledge the Observation #1 was held. Once I click Accept, the step will be marked complete and uneditable.

Required

Optional

Additional Observations (Walkthrough/Formative)



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Manage Plan

<< Back
View All Feedback
Send Email
✓ Teacher Keys Effectiveness System 2016-2017

Additional Observations (Walkthrough/ Formative)

for Teacher4, Test

To view a walkthrough or formative assessment, click *View Feedback* from the menu page.
[Link to Walkthrough/Formative Assessment Quick Reference](#)

BRAND NEW

Menu	By	Created Date	Modified Date	Status	Shared	Observation Type	Observation Date
A ⌵	test.principal	07/25/2016	07/28/2016	Complete	✓	Walkthrough	07/25/2016

Start New

	Level IV	Level III	Level II	Level I
Planning 1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.		A		
2. Instructional Planning - The teacher plans using state and local school district curricula and standards, effective strategies, resources, and data to address the differentiated needs of all students.		A		
Instructional Delivery	Level IV	Level III	Level II	Level I

Additional Conferences (Walkthrough/Formative)



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Teacher Teacher4, Test

Employee ID

Location Training District: Baird - Training

* Date of Conference reset

Evaluator Comments

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* Reason --Select One--

Attachment ?

* Required Fields

Mid-Year Conference

Mid-Year Conference – **Leader**

Mid-Year Conference (teacher) - **Teacher**

Mid-Year Conference



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Evaluator Comments

Edit Delete

Teacher: Teacher6, Test Required

Location: Training District: Baird - Training Optional

Employee ID

* Date of Mid-Year Conference: - Not Set -

* Student Growth Data Summary

Evaluator Comments

This teacher has made adequate progress on their PSC Professional Learning Goal(s)/Plan(s) --Select One--

If the educator has made adequate progress comments may be made, but are not required. If the educator has not made adequate progress, comments must be included to provide detailed evidence of why the decision of insufficient progress has been made.

Progress on PSC Professional Learning Goal(s)/Plan(s): .

Attachment: There are no attachments.

By clicking the Accept button below, I acknowledge student growth and/or other TKES processes were discussed. Once I click Accept, the step will be marked complete and uneditable.

Required

Mid-Year Conference (Teacher)



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* Date of Mid-Year Conference

Reflections on PSC Professional Learning Goal(s)/Plan(s)

Teacher Comments

Attachment

By clicking the Accept button below, I acknowledge student growth and/or other TKES processes were discussed. Once I click Accept, the step will be marked complete and uneditable.

Required

Optional

Teacher Effectiveness Measure

Summative Assessment - **Leader**

Component Rating – **Leader** – **Currently Not Viewable**

Summative Conference - **Leader**

Summative Conference (teacher) – **Teacher**

Teacher Effectiveness Measure – **Future Use**

Summative Assessment



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Manage Plan

<< Back View All Feedback ✔ Teacher Keys Effectiveness System 2016-2017

Summative Assessment

for Teacher9, Test

To view the Summative Assessment, click [View Feedback](#) from the menu page.
[Link to Summative Assessment Quick Reference](#)

Menu	By	Created Date	Status	Shared	Score
A	<input checked="" type="checkbox"/> test principal		Complete	<input checked="" type="checkbox"/>	Overall Score: <input type="text"/>

Planning

Level IV Level III Level II Level I

1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.

2. Instructional Planning - The teacher plans using state and local school district curricula and standards, effective strategies, resources, and data to address the

TKES Summative Framework 2016-2017

Print Print Plan Save & Exit Summative Assessment: Teach

Save Changes **Share & Finalize**

Summative Assessment (All ten Standards must be rated) for T

Message

Once Share/Finalize button is selected, this step will be locked and is no longer editable.

OK Cancel

Summative Conference



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Evaluator Comments

Edit

Teacher	Teacher5, Test	Required
Employee ID		
Location	DOE Personnel: General DOE Personnel Training District: Baird - Training	Optional
* Date of Summative Conference	- Not Set -	

Evaluator Summative Comments

PSC Professional Learning Goal(s)/Plan(s)	--Select One--
Participated in Professional Learning Community(ies)	--Select One--
Evaluator Comments on Successful Progress/Completion of the Professional Learning Goal(s) or Professional Learning Plan(s)	.
Attachment	There are no attachments.

By clicking the Accept button below, I acknowledge the Summative Conference was held. Once I click Accept, the step will be marked complete and uneditable.

* Required

Summative Conference (teacher)



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* Date of Summative Conference [reset](#)

* Teacher has received a TAPS score and Component Rating

Teacher's Reflection on Successful Progress/Completion of the PSC Professional Learning Goal(s)/Plan(s)

Teacher Comments

Attachment

By clicking the Accept button below, I acknowledge the Summative Conference was held and receipt of Summative Assessment. Once I click Accept, the step will be marked complete and uneditable.

Required

Optional



Professional Learning Plan for Remediation & Additional Conferences

Remediation Plan Acceptance (if applicable) – Leader

Remediation Plan Acceptance (if applicable) (teacher) – Teacher

Remediation Plan Status (if applicable) – Leader

Remediation Plan Status (if applicable) (teacher) – Teacher

Additional Conferences (Remediation) – Leader

Additional Conferences (Remediation) (teacher) – Teacher

Remediation Plan Acceptance (if applicable)



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New Remediation Plan

Teachers who have one or more annual summative performance ratings of Level I or II, must complete a remediation plan as described in GaPSC Certification Rule 505-2-.43, titled Annual Performance Evaluation and GaPSC Rule 505-2-.36, titled Renewal Requirements

1.

* Remediation Plan --Select One--

* Beginning Date - Not Set -

* Projected End Date - Not Set -

* Performance Standard(s) for Improvement - Not Set -

* Targeted Areas of Improvement

* Actions the educator will take

* Support/Resources the school system will provide

* Timeline

* Data/Evidence for Review .

Attachment
There are no attachments.

* Required

Remediation Plan Acceptance (if applicable) (teacher)



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* Date on Acceptance and Status [reset](#)

Remediation Plan Conference Teacher Comments

Required

Optional

Attachment

* Required Fields

Remediation Plan Status (if applicable)



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Remediation Plan --Select One--

Beginning Date - Not Set -

Projected End Date - Not Set -

Performance Standard(s) for Improvement - Not Set -

Targeted Areas of Improvement

Actions the educator will take

Support/Resources the school system will provide

Timeline

Data/Evidence for Review

Attachment There are no attachments.

* Professional Learning Plan Status --Select One--

* Required Fields

- Select One--
- Completed
- Extended
- Not Completed



Additional Conferences (Remediation)



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Teacher Teacher1, Test

Employee ID test1

Location DOE Personnel: General DOE Personnel
Training District: Baird - Training

Date of Conference reset

Evaluator Comments

Attachment

The screenshot shows a web form for scheduling a conference. It includes fields for Teacher, Employee ID, Location, Date of Conference, Evaluator Comments, and Attachment. The Date of Conference field has a calendar icon and a 'reset' button. The Evaluator Comments field has a rich text editor toolbar with options for bold, italic, underline, link, unlink, list, and text color. The Attachment field has an 'Attach File' button.

Additional Conferences (Remediation) (teacher)



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Date of Conference [reset](#)

Teacher Comments

Format Font Family Font Size

B *I* U | | | |

Attachment

Reminders



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- Flexible Process Plan and Full Plan
- Super User Training
- User Guide Updates
- Webinars (Posted in Platform)

Save the Date



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- August 18th @ 10:00 am
 - TAPS (Updates and Changes)
- September 1st @ 10:30 am
 - Platform Just-In-Time Monthly Webinar
- September 8th @ 10:00 am
 - Student Growth (Updates & Changes)
- September 22nd @ 10:00 am
 - Professional Growth (Updates & Changes)

Contact Us

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