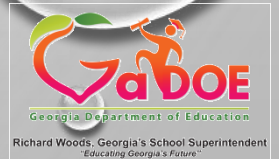


FULL TIME EQUIVALENT (FTE)

Carl Garber

Data Collection Specialist

Georgia Department of Education



Session topics...

FTE Data Survey

- FTE Data Survey Overview
- Reminders and Updates

Full Time Equivalent

- FTE Overview
- Calculating FTE
- Documentation
- Updates and Edit Changes

FTE DATA SURVEY

WHAT

The FTE data survey collects data used to support other data collections.

WHY

The FY2017 FTE Data Survey must be completed prior to FY2017 FTE Cycle 1. Failure to complete and sign-off on the FTE Data Survey will prevent the district from being able to submit data for FTE cycle 1 on Tuesday, October 4, 2016.

WHEN

Start date: Monday, September 12, 2016

End date: Friday, September 23, 2016

THE DISTRICT MUST SIGN-OFF ON THE FTE DATA SURVEY IN ORDER TO BEGIN SUBMITTING DATA FOR FTE CYCLE 1.

FTE DATA SURVEY

FY2017 - REMINDERS AND UPDATES

☐ **PRIOR TEN DAYS**

To determine the **PRIOR TEN DAYS** date, start counting the 10 school days preceding the (alternate) FTE count date. Remember to exclude weekends and non-school days when counting.

☐ **ALTERNATE FTE DATE**

Please request an **ALTERNATE FTE DATE** if Tuesday, October 4, 2016 is not a student school day. Districts must submit a request by email to cgarber@doe.k12.ga.us for an **ALTERNATE FTE DATE**. October 11, 2016 is the only **ALTERNATE FTE DATE** for FY2017.

FTE DATA SURVEY - Reminders and Updates

FY2017 - Reminders and Updates

- ✓ Users can **SAVE** the data entered on the FTE Data Survey by clicking the '**Save Data**' button located at the bottom of each tab on the FTE Data Survey. This will save all data entered, which will allow you to come back later to complete the survey.

Important Dates	Grades Data	Vendor Data	Maximum Class Size for High Schools	Primary Contacts	Marking Periods
Important Dates					
What is the beginning date of your school year?				<input type="text" value="mm/dd/yyyy"/>	
Does your district require an Alternative FTE Date? <input type="button" value="N - No"/>					
If Yes, please select FTE Alternative Date. (It will be blank, if No.)				<input type="text" value="mm/dd/yyyy"/>	
Please indicate the date of your Prior Ten Days for FTE2016-1.				<input type="text" value="mm/dd/yyyy"/>	
What is the ending date of your school year?				<input type="text" value="mm/dd/yyyy"/>	
Please select the days in a school week for your district.				<input type="button" value="v"/>	
Please enter school days in the district calendar for FY2016				<input type="text"/>	
<div><div>Save Data</div><div>Submit Data for Validation</div></div>					

FTE DATA SURVEY - Reminders and Updates

FY2017 - Reminders and Updates

➤ **MAXIMUM CLASS SIZE FOR HIGH SCHOOL CORE COURSES**

Maximum Class Size for High School Core Courses is based on the district's determination. Enter the maximum class size for general education programs in math, science, ELA, social studies, and foreign language.

➤ **MARKING PERIOD DATES**

If a school(s) in the district has **Marking Period Dates** that are different from the **Marking Period Dates** reported for the district, the **Marking Period Dates** that differ from the district must be reported separately for the school(s).

- ❖ NOTE - See the FTE Data Survey Instructions for detailed instructions for reporting the **MARKING PERIOD DATES** for a school.

FTE DATA SURVEY - Reminders and Updates

✓ MARKING PERIOD DATES

Marking Periods	Start Date	End Date
Year-long course:		
Y1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
Nine Week Courses:		
N1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N4	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
Semester Courses:		
S1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
S2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
Trimester Courses:		
T1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
T2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
T3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
Six-week Courses:		
X1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X4	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X5	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X6	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
Please indicate if any schools in the district deviated from the Marking Period dates reported above:		N - No <input type="button" value="v"/>

Click 'SAVE DATA' to be taken to the list of schools.

This field defaults to 'N-No'. Select 'Y-Yes' from the drop-down if a school in the district has Marking Period Dates that differ from the *District* Marking Period Dates reported above.

FTE DATA SURVEY - Reporting SCHOOL Marking Period Dates

Click the drop-down and select the SCHOOL with Marking Period Dates that are different from the DISTRICT Marking Period Dates. Then click the ***SUBMIT*** button.

Please select the School to be reported with a MARKING PERIOD Date(s) that is different from school district

Please Select a School:	Submit
Please Select a School:	
Academy of Richmond County High School - 4060	
Barton Chapel Elementary School - 2050	
Bayvale Elementary School - 3050	
Blythe Elementary School - 4050	
Butler High School - 1052	
Collins Elementary School - 0190	
Copeland Elementary School - 2052	
Craig-Houghton Elementary School - 0101	
Cross Creek High School - 0100	
Davidson Magnet School - 4562	
Deer Chase Elementary School - 0105	
Diamond Lakes Elementary School - 0205	
Freedom Park Elementary - 0103	
Garrett Elementary School - 1054	
Glenn Hills Elementary School - 2054	
Glenn Hills High School - 3054	
Glenn Hills Middle School - 0197	
Goshen Elementary School - 0194	
Gracewood Elementary School - 4054	
Hains Elementary School - 5054	
Hephzibah Elementary School - 0102	
Hephzibah High School - 2056	
Hephzibah Middle School - 1156	
Jamestown Elementary School - 0189	
Jenkins-White Elementary Charter School - 0301	
Johnson Magnet - 3556	
Josey High School - 3756	
Lake Forest Hills Elementary School - 0300	
Lamar - Milledge Elementary School - 0116	

FTE DATA SURVEY - Reporting SCHOOL Marking Period Dates

Georgia Department of Education
FTE Survey Data

Data Entry for Marking Period Dates By School

721-Richmond County, 4060-Academy of Richmond County High School

[Main Menu](#) [Main Data Entry](#) [School List of Marking Period Dates](#)

Marking Periods	Start Date	End Date
<u>Year-long course:</u>		
Y1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<u>Nine Week Courses:</u>		
N1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
N4	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<u>Semester Courses:</u>		
S1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
S2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<u>Trimester Courses:</u>		
T1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
T2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
T3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
<u>Six-week Courses:</u>		
X1	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X2	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X3	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X4	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X5	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>
X6	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>

Save School Marking Period Dates

Delete School Marking Period Dates

FTE DATA SURVEY - Reporting SCHOOL Marking Period Dates

After saving the school Marking Period Dates, the data entered is displayed. Additional schools/marketing period dates can be entered. When all schools have been entered, select ***Verify and Confirm Data Report*** to be taken to the FTE Data Survey sign-off report.

[illegible]

FTE DATA SURVEY - Marking Period Dates

The FTE Data Survey Sign-off report displays both district and school Marking Period Dates so that all dates can be verified before the district signs off.

Marking Periods	Start Date	End Date
Year-long course:		
Y1	08-01-2013	08-01-2014
Nine Week courses:		
N1		
N2		
N3		
N4		
Semester courses:		
S1		
S2		
Trimester courses:		
T1		
T2		
T3		
Six-week courses:		
X1		
X2		
X3		
X4		
X5		
X6		

Please indicate if any schools in the district deviated from the Marking Period dates reported above:

Y

School reporting with a MARKING PERIOD Date(s) that is different from school district: (Start Date - End Date)

[illegible]

FTE DATA SURVEY - Reminders and Updates

- Before you can sign off, users must click the **'Submit Data for Validation'** button to validate the data entered on the FTE Data Survey.
- Once the data has been validated and is error free, the **'Sign Off'** button will become available for the FTE Coordinator to sign off.

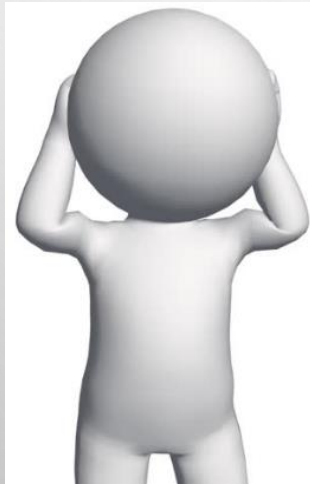
Important Dates	Grades Data	Vendor Data	Maximum Class Size for High Schools	Primary Contacts	Marking Periods
<u>Important Dates</u>					
What is the beginning date of your school year?				<input type="text" value="mm/dd/yyyy"/>	
Does your district require an Alternative FTE Date? <input type="button" value="N - No"/> ▼					
If Yes, please select FTE Alternative Date. (It will be blank, if No.)				<input type="text" value="mm/dd/yyyy"/>	
Please indicate the date of your Prior Ten Days for FTE2016-1.				<input type="text" value="mm/dd/yyyy"/>	
What is the ending date of your school year?				<input type="text" value="mm/dd/yyyy"/>	
Please select the days in a school week for your district.				<input type="button" value="▼"/>	
Please enter school days in the district calendar for FY2016				<input type="text"/>	
<div><input type="button" value="Save Data"/> <input type="button" value="Submit Data for Validation"/></div>					

FULL TIME EQUIVALENT (FTE)

WHEN



WHAT



WHY



WHO



FULL TIME EQUIVALENT (FTE)

FY2017 FTE Cycle 1 Dates:

Cycle 1: Active and Withdrawn Students, Special Education Child Count

- Official count date: Tuesday, October 4, 2016
- Initial Transmission Deadline: Tuesday, October 11, 2016
- Duplicate resolution: Tuesday, October 18, 2016 (E047)
- **FTE signoff: Tuesday, October 25, 2016**

FTE Cycle 1 Data is used for multiple purposes:

- QBE Funding
- Enrollment Counts
- Federal Child Count
- Updates to Withdrawn Students - including 2016 Graduates

FULL TIME EQUIVALENT (FTE)

- Full-Time Equivalent (FTE) refers to data collected for state funding that is based on **student enrollment** and **education services** provided by local school systems to students.
- FTE is a '*snapshot*' or 'point in time' of the **regularly scheduled** instructional services provided to students on that specific date, called the FTE 'Count Day'.
- Educational programs are divided into seventeen state *funded* categories. A specific funding weight is assigned to each category. The base amount of money received for each FTE student is determined by the Georgia General Assembly.

FULL TIME EQUIVALENT (FTE)

- ❑ **O.C.G.A. 20-2-160:** The initial enrollment count shall be made after October 1 but prior to November 17 and the final enrollment count after March 1 but prior to May 1. The report shall indicate the student's specific assigned program for each one-sixth segment of the school day on the designated reporting date.

- ❑ **Federal Special Education Child Count**
All students age 3 - 21 *eligible* for special education services should be reported with the appropriate **PRIMARY AREA**, *regardless of services* or **PROGRAM CODES** reported for the count day.

FULL TIME EQUIVALENT (FTE)

STUDENTS REPORTED IN FTE CYCLE 1

- All **ACTIVE** students enrolled in any public school in Georgia on the FTE 'Count Day'.
- ✓ All students reported **ACTIVE** in the prior fiscal year Student Record must be reported in FTE 2017-1.
- ✓ All students reported as *withdrawn* in the prior **FISCAL YEAR** Student Record with a **WITHDRAWAL DATE** on or after October 6, 2015 must be reported in FTE 2017-1.

NOTE: The student name (Last, First, Middle name) and GTID reported in FTE must match the student name and GTID in the Guide application.

FULL TIME EQUIVALENT (FTE)

STUDENTS REPORTED IN FTE CYCLE 1 (Continued)

- Students parentally placed in parochial, home, or private schools that are *eligible* for proportionate share and ARE receiving special education services through a service plan (**ALL SPECIAL EDUCATION SERVICES = 'S'**).
- Students parentally placed in parochial, home, or private schools that are *eligible* for proportionate share and *ARE NOT* receiving special education services.
- Students receiving hospital/homebound services for the minimum three hours per week during any part of the ten school days preceding the day of the count.

FULL TIME EQUIVALENT (FTE)

STUDENTS REPORTED IN FTE CYCLE 1 (Continued)

- Students served by the following state agencies:
(These students are reported by the agency, not by the public school system)
 - Department of Juvenile Justice
 - Department of Corrections
 - Department of Human Resources
- Students enrolled in schools in *military facilities* who receive services from the public school.
- Students served in the *three* State-operated schools:
 1. Atlanta Area School for the Deaf
 2. Georgia Academy for the Blind
 3. Georgia School for the Deaf
- Students in *Department of Human Resources (DHR) residential facilities*. These students are reported by DHR. The school system will report only students who are served by the school system's special education teachers.

FULL TIME EQUIVALENT (FTE)

STUDENTS REPORTED IN FTE CYCLE 1 (Continued)

- Students who are assigned by the local school system, by *IEP determination*, to private placement - either in/out of state.
- Students who have completed high school since the previous October FTE count day (**WITHDRAWAL REASON** = 'G').
- Students who withdrew from school and did not re-enroll in the same school system since the previous October FTE count day.
- All *preschool* children (**GRADE LEVEL** = "PK") who:
 - Are enrolled in a school administered by the school system under the auspices of the Georgia Department of Education.
 - Have a disability (ages 3-5) and are served by the school system in any school and with any **PRIMARY AREA** - including Significant Developmental Delay (SDD).

FTE – Reminders

FTE REMINDERS

- ❑ **No-Show:** Refers to a student who started the enrollment process but subsequently did not attend the school (A student is not in attendance on the first day of school but expected based on prior year enrollment). This is indicated by an appropriate **WITHDRAWAL REASON** and a **WITHDRAWAL DATE** of **06/16/2016** (the previous fiscal year date/year is used to identify No-Show students).
- ❑ **Alternate Count Day:** If the district has an alternate count day (10/11/2016), the district is still accountable for meeting the state-wide FTE Cycle 1 deadlines (Initial Transmission, Duplication Resolution, and FTE Sign-off).
- *Students who transfer to your district by the alternate count date, **but** were enrolled in another school system on the state FTE Count Day (October 4, 2016) will only be counted and reported by the system where the student was enrolled on October 4, 2016.*

FTE – Reminders

FTE REMINDERS

➤ PRIMARY AREA

The **PRIMARY AREA** must be reported for students who exit special education during the current **FISCAL YEAR** - prior to the FTE count day.

For these students:

- **REPORT TYPE** must = 'R';
- **EVENT CODE** must be '09' or '10';
- **EVENT DATE** must be 07/01/2016 - 10/03/2016.

If the special education exit **EVENT CODE** and **EVENT DATE** for the student is from a prior **FISCAL YEAR**, *DO NOT* report the **PRIMARY AREA**.

FULL TIME EQUIVALENT (FTE)

Funding Weights for All Programs EXCEPT Special Education

PROGRAM CODE	CATEGORY/PROGRAM	FY2017 Weight*
A	Kindergarten	1.6532
B	Grades 1-3	1.2859
C	Grades 4-5	1.0358
9	Grades 6-8 (Middle Grades Program)	1.0281
D	Grades 9-12	1.0000
E	Kindergarten Early Intervention Program (EIP)	2.0382
F	Primary Grades 1-3 (EIP)	1.7955
G	Upper Grades 4-5 (EIP)	1.7892
H	Grades 6-8 (Middle School Program)	1.1317
I	Gifted Education	1.6609
J	Remedial Education	1.3099
K	CTAE Program (Vocational Lab)	1.1907
N	Study Hall (Non-state funded)	N/A
O	Other (Non-state funded)	N/A
6	Move on When Ready – General Education **	N/A
7	Move on When Ready – Vocational Lab **	N/A

* Weights are based on the QBE Weights for Funding Formula Report as of the beginning of the fiscal school year.

** Funding is available but the PROGRAM CODE is not weighted, per the QBE Weights for Funding Formula Report. PROGRAM CODE = '6' is funded at the 'D' (Grades 9 – 12) weight; PROGRAM CODE = '7' is funded at the 'K' (Vocational Lab) weight.

FULL TIME EQUIVALENT (FTE)

WEIGHTS FOR FTE FUNDING FORMULA

FY 2017

FY 17 INITIAL

0% Salary

14.27% Retirement

0% Health

System Size = 3300

CATEGORY	Upper Elementary EI Grades (4-5) PGM			Middle Grades (6-8) PGM			Middle School PGM (6-8)			***Base*** Grade 9-12			CTAE(9-12) PGM		
TEACHER STUDENT RATIO			11			23			20			23			20
WEIGHT			1.7892			1.0281			1.1317			1.0000			1.1907
DIRECT INSTR. COST:															
Teacher		80.0840%	\$3,529.84		66.6569%	\$1,688.18		69.6388%	\$1,941.41		68.5297%	\$1,688.18		66.1888%	\$1,941.41
Aides/Parapro															
Subject Specialists	1:345	2.5535%	\$112.55	1:345	4.4440%	\$112.55	1:345	4.0372%	\$112.55						
Counselors	1:450	1.9500%	\$85.95	1:450	3.3937%	\$85.95	1:450	3.0830%	\$85.95	1:450	3.4890%	\$85.95	1:450	2.9302%	\$85.95
Tech. Specialist	1:1100	0.7977%	\$35.16	1:1100	1.3883%	\$35.16	1:1100	1.2612%	\$35.16	1:1100	1.4273%	\$35.16	1:1100	1.1987%	\$35.16
OPERATIONS COST		1.5977%	\$70.42		2.7805%	\$70.42		2.5280%	\$70.42		4.6115%	\$113.60		11.1890%	\$328.20
INDIRECT INSTR. COST:															
CENTRAL ADMIN															
Psychologist	1:2475	0.3546%	\$15.63	1:2475	0.6171%	\$15.63	1:2475	0.5607%	\$15.63	1:2475	0.6345%	\$15.63	1:2475	0.5329%	\$15.63
Social Worker	1:2475	0.3546%	\$15.63	1:2475	0.6171%	\$15.63	1:2475	0.5607%	\$15.63	1:2475	0.6345%	\$15.63	1:2475	0.5329%	\$15.63
Spec Ed Leadership															
Operations		0.0000%	\$0.00		0.0000%	\$0.00		0.0000%	\$0.00		0.0000%	\$0.00		0.0000%	\$0.00
SCHOOL ADMIN															
Asst. Principal		0.9751%	\$42.98		2.4472%	\$61.98		2.2232%	\$61.98		3.2370%	\$79.74		2.7185%	\$79.74
Secretary		0.8161%	\$35.97		1.0242%	\$25.94		0.9305%	\$25.94		1.2422%	\$30.60		1.0432%	\$30.60
Operations		0.1779%	\$7.84		0.2393%	\$6.06		0.2174%	\$6.06		0.2768%	\$6.82		0.2325%	\$6.82
FACILITY M & O		6.7609%	\$298.00		11.7664%	\$298.00		10.6893%	\$298.00		12.0970%	\$298.00		10.1594%	\$298.00
20 Days Addnl. Instr.	1:15.70	0.5906%	\$26.03	1:15.70	1.0278%	\$26.03	1:15.70	0.9337%	\$26.03	1:15.70	1.0567%	\$26.03	1:15.70	0.8874%	\$26.03
STAFF DEVELOPMENT		0.6899%	\$30.41		0.6357%	\$16.10		0.6478%	\$18.06		0.6166%	\$15.19		0.5850%	\$17.16
MEDIA															
Personnel		1.9500%	\$85.95		2.4472%	\$61.98		2.2232%	\$61.98		1.6185%	\$39.87		1.3593%	\$39.87
Materials		0.3473%	\$15.31		0.5145%	\$13.03		0.4674%	\$13.03		0.5289%	\$13.03		0.4442%	\$13.03
TOTAL PER FTE COST		100.0000%	\$4,407.67		100.0000%	\$2,532.64		100.0000%	\$2,787.83		100.0000%	\$2,463.43		100.0000%	\$2,933.23

FULL TIME EQUIVALENT (FTE)

FTE FORMULA

FTE's x FY2017 Weight x FTE 'Base' Amount = *FTE AMOUNT*

FTE Formula Examples:

(for presentation purposes only)

FTE'S 'D' <small>(Grades 9 - 12)</small>	x	FY2017 Weight	x	FTE 'Base' Amount	=	FTE AMOUNT
350		1.000		\$2,463.43		\$862,200.50

FTE'S 'B' <small>(Grades 1 - 3)</small>	x	FY2017 Weight	x	FTE 'Base' Amount	=	FTE AMOUNT
350		1.2859		\$2,463.43		\$1,108,703.62

FULL TIME EQUIVALENT (FTE) - Documentation

<http://www.gadoe.org/Technology-Services/Data-Collections/Pages/FY2017-FTE-Resources.aspx>

- **FILE LAYOUT** - The file layout includes the name of every data element collected, the format, field length, starting/ending position, a description of the data element, and a list of all the edit checks related to the data element.
- **DATA ELEMENT DETAIL** - The Data Element Detail includes the definitions and coding guidelines for all of the data elements reported in FTE. The document is organized in alphabetical order by the name of the data element (or “field”).
- **GENERAL INFORMATION** - This document includes a summary of data element/edit changes, common terms, standard definitions, and information related to FTE processes and resources.
- **CATEGORIES AND WEIGHTS** – The document provides the FTE Coordinator with a description of each **PROGRAM CODE** and the funding weight for each **PROGRAM CODE**.
- **GUIDELINES FOR SPECIAL EDUCATION ENVIRONMENTS** – The Guidelines for Special Education Environments document is age specific and provides the FTE Coordinator/Special Education staff with the decision rules to be used in determining which environment to use when reporting each child.

FULL TIME EQUIVALENT (FTE)

Tips for a Successful FTE Collection

- Print the 'FY2017 FTE transmission dates' document and post it where you will see it every day.
- Prepare for the collection early (now) so the district can sign off on time.
- Create a check-list that outlines internal time-frames, data verification processes (i.e. - FTE reports), and responsibilities of program areas in relation to the FTE data collection process (See sample FTE check-list on the FTE website)
- Respond to phone calls and emails quickly and timely!
- Capture all data elements pertinent to the collection
 - Review the FTE collection documentation to make sure all data elements are reported accurately and correctly
- Implement data integrity procedures to insure the accuracy and consistency of data
- VERIFY DATA **BEFORE** THE SUPERINTENDENT SIGNS OFF!

DATA COLLECTION – Communication/Training

TRAINING:

- ✓ Annual Data Collection Conference
- ▶ GO-TO MEETING Sessions
- ▶ Presentations at Conferences (EX: GSIS)

COMMUNICATION:

- ▶ GO-TO MEETING Online Sessions
- ▶ Portal Messaging
- ▶ Help Desk Reminder Calls to Districts
- ▶ Vendor Updates

The slide features a light gray background with a subtle gradient. In the top-left and bottom-right corners, there are several realistic water droplets of varying sizes, some overlapping. A faint, circular, embossed seal is visible in the upper center of the slide. The main title is centered in a large, bold, dark blue font.

FTE Updates

FTE – What's Changed for FY2017?

STUDENT ID

The **STUDENT ID** data element is no longer reported in FTE. All **STUDENT ID** edits have been removed OR were updated to use the **GTID** for verification purposes. These changes have been implemented to better safeguard the Personally Identifiable Information (PII) of student data reported to the GaDOE.

FTE – What's Changed for FY2017?

EDIT CHANGES

E062 - Active **GTID** must be unique within a **SYSTEM**. (Changed from STUDENT ID to **GTID**)

E292 - **GTID** cannot have 'N' values for all race identifiers. (Changed from STUDENT ID to **GTID**)

E1103 - **GTID** must be unique within a **SCHOOL CODE**. (Changed from STUDENT ID to **GTID**)

FTE – What's Changed for FY2017?

DELETED EDITS

E061 - STUDENT ID must be student's 9-digit Social Security Number or FTE number.

E808 - If **FISCAL YEAR** and **REPORT PERIOD** are valid, **STUDENT ID** must be unique for all active students within the state.

E3080 - STUDENT ID for active student is being reported in CPI as an employee id.

W165 - STUDENT ID changed since the last FTE cycle or Student Record collection. Previous **STUDENT ID** should be entered in the **PREVIOUS STUDENT ID** field.

FTE – What's Changed for FY2017?

NEW EDIT

E557 - Underage student reported in **GRADE LEVEL** 'KK' or '01'. Student age should be at least 5 years old for **GRADE LEVEL**='KK' or 6 years old for **GRADE LEVEL**='01' by September 1.

☐ **O.C.G.A. § 20-2-150 (b) - Exception to UK and U1 Coding:**

A child who was a legal resident of one or more other states for a period of two years immediately prior to moving to this state and who was legally enrolled in a public kindergarten or first grade, or a kindergarten or first grade *accredited by a state or regional association*, shall be eligible for enrollment in the appropriate general or special education programs authorized in this part if such child will attain the age of five for kindergarten or six for first grade by December 31 and is otherwise qualified.

If the underage 'KK' or '01' student does not meet the criteria outlined in *O.C.G.A. § 20-2-150 (b)*, the **GRADE LEVEL** for the student will need to be changed to either 'UK' or 'U1'.

FTE – What's Changed for FY2017?

NEW EDIT

E8690 - WITHDRAWAL REASON of '5' (Not Subject to Compulsory School Attendance), cannot be used for student who is equal to or greater than 6 years old on September 1 of the current school year.

E1687 – The **GTID** has been reported in Student Class/Class Size, but the **GTID** is not being reported for FTE.



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